

## Reasonable Accommodation Statement in Syllabi

Many faculty members include statements in their syllabi regarding disability-related accommodations. In an effort to provide a consistent and accurate message to students with disabilities, please include the following statement in your syllabi, and encourage your colleagues to do the same. Including such a statement directs students to the appropriate resource for obtaining reasonable accommodations, protects faculty from potential discrimination complaints, helps UC Hastings stay in compliance with federal and state laws, and most importantly, **promotes a welcoming and inclusive environment for all students!** If you have any questions or concerns, please feel free to contact the Director of the Disability Resource Program, Lisa Noshay Petro, at [noshaype@uchastings.edu](mailto:noshaype@uchastings.edu) or 415-565-4876.

Thank you for supporting students with disabilities! The preferred statement is as follows:

### Reasonable Accommodations

*If you need accommodations for this class due to a documented disability, please contact the administrative assistant for the Disability Resource Program (DRP), Vicki Ainslie, at [DRP@uchastings.edu](mailto:DRP@uchastings.edu) or 415-581-8948. Classroom-based accommodations cannot be made until you are registered with DRP, and they have provided me with an official Faculty Letter. Accommodations cannot be made retroactively, and it can take some time to complete the registration process, so contacting DRP early in the semester is highly encouraged. DRP keeps all documentation confidential.*

If you are so inclined, we encourage you to add either or both of the following two statements, and/or include something similar in your welcoming statements at the beginning of each academic term:

*Students are welcome to discuss sensitive topics – including disability-related concerns – with me, which will be kept confidential. However, you must go through DRP procedures to obtain accommodations.*

*I encourage all students who need – or might need – assistance to meet with DRP early in the semester, and utilize the support services they offer.*