



2016 SALARIED PAY PERIOD SCHEDULE

Pay Period		Inclusive Dates	Work Days	Pay Day & Date	
Jan	2016	Jan 1 – Jan 31	21	Mon	Feb 1
Feb	2016	Feb 1 – Feb 29	21	Tue	Mar 1
Mar	2016	Mar 1 – Mar 31	23	Fri	Apr 1
Apr	2016	Apr 1 – Apr 30	21	Mon	May 2
May	2016	May 1 – May 31	22	Wed	Jun 1
Jun	2016	Jun 1 – Jun 30	22	Fri	Jul 1
Jul	2016	Jul 1 – Jul 31	21	Mon	Aug 1
Aug	2016	Aug 1 – Aug 31	23	Thu	Sep 1
Sep	2016	Sep 1 – Sep 30	22	Fri	Sept 30
Oct	2016	Oct 1 – Oct 31	21	Tue	Nov 1
Nov	2016	Nov 1 – Nov 30	22	Thu	Dec 1
Dec	2016	Dec 1 – Dec 31	22	Tue	Jan 3

2016 HOLIDAY SCHEDULE

1. New Year's Day (Observed)	Fri	Jan 1, 2016
2. Martin Luther King Jr.'s Birthday (3 rd Mon in Jan)	Mon	Jan 18, 2016
3. President's Day (3 rd Mon in Feb)	Mon	Feb 15, 2016
4. Spring Break Holiday (Fri of Spring Recess)	Fri	Mar 11, 2016
5. Cesar Chavez Day	Fri	Mar 25, 2016
6. Memorial Day (Last Mon in May)	Mon	May 30, 2016
7. Independence Day/4 th of July	Mon	Jul 4, 2016
8. Labor Day (1 st Mon in Sep)	Mon	Sep 5, 2016
9. Veterans Day (Observed)	Fri	Nov 11, 2016
10. Thanksgiving Day (4 th Thu in Nov)	Thu	Nov 24, 2016
11. Day After Thanksgiving	Fri	Nov 25, 2016
12. Christmas Eve	Fri	Dec 23, 2016
13. Christmas Day	Mon	Dec 26, 2016
14. New Year's Eve	Fri	Dec 30, 2016
15. New Year's Day	Mon	Jan 2, 2017
16. Personal Holiday	1 Holiday Shutdown Day *	
17. Personal Holiday	Employee's Option	

***This does not apply to PSOA**