

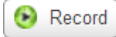
PANOPTO QUICKSTART

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Record A Session

Using Panopto's Recorder allows you to easily create content for people to view!

Download the Recorder. You can download and install the Panopto Recorder by clicking the  on your Panopto Site URL.

Choose your Settings. Login to the Panopto Recorder, choose a folder, name the session and select your recording sources!

Record. Click the red "Start" button to record. Click "Stop" when complete and your session will automatically upload to the server!

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View A Session

View a session on your Panopto server by simply clicking the session name!

Play the session from your Panopto server.

Navigate by using the video progress bar, table of contents, or the thumbnails!


Notes allow you to take time-stamped notes on the session!

Search allows you to search slides, captions, and notes!

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Share A Session

Control who has the ability to view your session by logging into your Panopto Server and clicking the  icon next to the session.




Set Privacy to either "Public" or "Private". By default it will be the same as the folder.

Add Users to view a Private session by simply typing in their username!

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Edit A Session

Panopto's web based editor can be launched by clicking the  icon next to the session.

Trim by dragging the beginning or end of the highlighted area.

Cut by clicking the scissors icon and then clicking twice in the recording.

Change the table of contents by clicking  next to each event.

Save your edits by clicking the  **Save** button!

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