

**POSITION ANNOUNCEMENT**  
**Application deadline**  
**December 20, 2010**

**Employment Law Staff Attorney**

**As the nation's oldest legal organization focusing on the civil rights of Asian Americans and Pacific Islanders, the Asian Law Caucus is a leader in defending the interests of low-income immigrants. Since 1972, ALC has litigated high-profile cases and provided an array of services including community education, advocacy, and direct client representation. Our current program areas include civil rights, immigration, housing & elder law, juvenile justice & education, and voting rights. The Asian Law Caucus is a Member of the Asian American Center for Advancing Justice.**

The Asian Law Caucus is seeking an Employment Staff Attorney to handles cases of significance to Asian and Pacific Islander communities in the areas of wage and hour, health and safety, language rights, employment discrimination, and other issues affecting low-wage workers. Significant experience in immigrant worker rights issues is highly desired.

**Responsibilities:**

- Direct representation of low-wage workers
- Engage in public policy advocacy to advance pro-worker agenda on local, state, or federal levels
- Community education of workers on wage and hour issues, workplace health and safety, and other employment-related matters
- Supervise community advocate, law clerks, and other volunteers
- Coordinate activities with other Members of the Asian American Center for Advancing Justice
- Reports to Deputy Director

**Qualifications:**

- B.A./B.S. and J.D. degrees with membership in good standing with the California State Bar
- Minimum of three years' related legal services or state/federal court litigation experience, including taking and defending depositions, law and motion work, and discovery ideally with familiarity in practicing in a non-profit organization

**ASIAN LAW CAUCUS**  
In Defense of Civil Rights

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- Substantive law experience in a relevant area such as civil rights, workers rights, or constitutional law
- Highly motivated and self-starting
- Excellent research, analytical, written, and oral communication skills
- Ability to work with a highly diverse group of mission-driven lawyers and staff with a range of substantive law knowledge, experience, and expertise
- Demonstrated leadership and ability to work independently and in collaboration with other attorneys, community advocates, and community-based organizations
- Demonstrated commitment to advancing the rights of low-income, API, people of color, immigrant, and worker communities
- Preferred experience in supervising non-attorney staff
- Preferred bilingual skills in Asian or Pacific Islander languages

#### **Compensation and Benefits**

Salary range for this position is \$50,000 - \$80,000, depending on experience. Salary is based on principles of internal equity. A full benefits package is included.

#### **Application Process**

Interested candidates should submit via email (Microsoft Word compatible attachments) a cover letter and resume summarizing your interest, qualifications and experience, a legal writing sample (no more than 10 pages), and three professional references to [jobs@asianlawcaucus.org](mailto:jobs@asianlawcaucus.org). Target start date is February 2011. Please no phone calls.

*The Asian Law Caucus is an equal opportunity/affirmative action employer. All qualified persons are encouraged to apply, regardless of race, ethnicity, national origin, gender, sexual orientation, disability, or religious affiliation.*