



## **CONTRA COSTA OFFICE BILINGUAL STAFF ATTORNEY (Temporary Position, 6 Months)**

The **Contra Costa Office** of Bay Area Legal Aid (BayLegal) is currently accepting applications for a Spanish-speaking temporary attorney who will focus on ***foreclosure mitigation, credit restoration, and eviction defense***.

**The Organization:** Bay Legal ([www.baylegal.org](http://www.baylegal.org)) is the largest legal services provider in the Bay Area, serving Alameda, Contra Costa, Marin, Napa, San Mateo, San Francisco and Santa Clara counties. Its mission is to provide high quality legal assistance to clients, regardless of their location, language or disability. Although grounded in local communities, BayLegal's vision is to serve the entire region. BayLegal operates six regional offices and has approximately 100 staff members. BayLegal assists clients primarily in housing, family law/domestic violence, access to healthcare and public benefits matters.

**The Office:** The Contra Costa Office is located in Richmond with mobile advocacy sites in Antioch, Bay Point, Concord and Pittsburg.

**Job Description:** The position involves client representation, impact advocacy and community education in the areas of foreclosure intervention, unfair lending practices and unfair debt collection practices. The position also involves eviction defense work as that is the main focus of our Housing Unit.

Duties will include advising homeowners at risk of foreclosure or in foreclosure about the foreclosure process and their options, representing borrowers who are victims of foreclosure rescue scams or fraudulent loss of titles, representing tenants in foreclosure related eviction actions, representing homeowners in affirmative suits against financial institutions, and counseling clients on consumer bankruptcy and alternatives to bankruptcy.

The position also requires community outreach presentations and coalition work with community organizations. This position will be housed in our Richmond office, however, travel to other service sites will be required on a weekly basis.

### **Requirements:**

- ◆ Membership in good standing of any state bar including the California State Bar;
- ◆ Bilingual ability in Spanish;
- ◆ Two year relevant substantive experience;
- ◆ Excellent communication skills and writing skills;
- ◆ Strong organizational skills;
- ◆ Ability to work independently and as a team player;
- ◆ Ability to work with low-income clients and clients with disabilities; and
- ◆ A driver's license and access to a car.

**Compensation and Benefits:** Compensation is based upon experience. Generous benefits package includes health care, loan repayment and bilingual differential.

**Applications:** *We encourage applicants who will contribute to our diversity to apply.* Review of applications will begin immediately and continue until filled. Applicants are encouraged to apply before December 16, 2011. Please send cover letter, resume, references and writing sample to: [dmcgee@baylegal.org](mailto:dmcgee@baylegal.org)