



## UC HASTINGS COLLEGE OF THE LAW

### *Office of Career & Professional Development*

Dear Transfer and Visiting Students,

Welcome to UC Hastings! We write to inform you of some important news from the Office of Career & Professional Development.

UC Hastings will hold its Early Interview Program (EIP), our annual formal on-campus interview event, from August 2-10, 2017. Through this program, more than 100 law firms, government agencies, public interest organizations and other employers recruit or rising 2L and 3L students for summer and post-graduate positions.

Please note the following three key points about EIP:

- You must be officially enrolled (e.g., paid your deposit) *and* have created your UC Hastings username and password to participate in EIP. Upon enrollment and receipt of your UC Hastings email, contact Recruiting Coordinator Darell Alforte ([alforted@uchastings.edu](mailto:alforted@uchastings.edu)) to receive your [www.HastingsCareersOnline.com](http://www.HastingsCareersOnline.com) (HCO) log-in information. HCO is the system you will use to access the EIP bidding (\*application) system. If you are enrolled, have a UC Hastings email address and have not yet received your log-in information for HCO, ***immediately call*** our office at (415) 565-4619 or email Darell.
- Please note that the bidding period for all students **is June 20 through July 6**. We may extend the bidding period if circumstances dictate. Please notify our office if you believe that an extended bidding period is necessary.
- All students who plan on participating in EIP **must review** the 2017 Early Interview Program Materials available on the Career Office/Students/On-Campus Interviews page at [www.uchastings.edu](http://www.uchastings.edu). If the new 2017 handbook is not available, it will be shortly—in the interim, you are welcome to check last year's handbook.

We strongly encourage you to call the Career Office, even before your official enrollment, to learn more about EIP, upcoming deadlines, and other resources available to you.

We look forward to meeting you all!

Warm regards,

Amy Kimmel and Jessica Ourk

Employer Relations, Office of Career & Professional Development