

Bay Area Judicial Externship Possibilities

U.S. District Courts

The Honorable _____
U.S. District Court
450 Golden Gate
SF, CA 94102

Dear Judge _____

William Alsup
Charles R. Breyer (E)
Edward M. Chen
Maxine M. Chesney
Susan Illston
Marilyn H. Patel
Richard Seeborg
Pro Se Department (E)
Jeffrey S. White
*Laurel Beeler
*Jacqueline Scott Corley
*Nathanael M. Cousins
*Maria-Elena James
*Elizabeth D. Laporte
*Joseph C. Spero
*Nandor Vadas (Eureka) (E)

The Honorable _____
U.S. District Court
1301 Clay Street
Oakland, CA 94612

Dear Judge _____

Saundra B. Armstrong
D. Lowell Jensen
Yvonne Gonzalez Rogers (E)
Phyllis J. Hamilton
Pro Se Department (E)
*Donna M. Ryu
*Kandis A. Westmore

The Honorable _____
U.S. District Court
280 S. First Street
San Jose, CA 95113

Dear Judge _____

Edward J. Davila
Jeremy Fogel
Lucy H. Koh
Ronald M. Whyte
*Paul Grewal
*Howard Lloyd

The Honorable _____
SF Superior Court
400 McAllister Street
SF, CA 94102

SF Superior Courts

Dear Judge _____

Suzanne R. Bolanos
Katherine Feinstein
Ernest H. Goldsmith
Teri L. Jackson
Richard A. Kramer
Marla J. Miller
James J. McBride
Kevin M. McCarthy
John E. Munter
Ronald E. Quidachay
A. James Robertson II

Kristen Hoadley
Staff Attorney
Unified Family Court
SF Superior Court
400 McAllister, Rm
441
SF, CA 94102

Dear Ms. Hoadley

Hon. Mary Wiss
Probate Department
SF Superior Court
400 McAllister, #204
SF, CA 94102

Dear Judge Wiss

The Honorable _____
SF Superior Court
850 Bryant Street
SF, CA 94103

Dear Judge _____

Susan Breall
Bruce E. Chan
Andrew Y.S. Cheng
Samuel K. Feng
Kathleen Kelly
Newton J. Lam
Anne-Christine Massullo
Garrett L. Wong

CA Courts of Appeal

The Honorable _____
California Court of Appeal
350 McAllister Street
SF, CA 94102

Dear Justice _____

Paul R. Haerle
Martin J. Jenkins
J. Anthony Kline
James R. Lambden
Stuart R. Pollak
Timothy A. Reardon
Maria P. Rivera
Ignazio J. Ruvolo
Peter J. Siggins
Mark B. Simons

CA Supreme Court

The Honorable _____
Supreme Court of California
350 McAllister Street
SF, CA 94102

Dear Justice _____
Marvin Baxter
C.J. Tani Cantil-Sakauye
Ming Chin
Joyce Kennard
Goodwin Liu
Kathryn Werdegar
Civil Central Staff

(E) Electronic Applications
www.cand.uscourts.gov
Click Career Opportunities,
then, Applying for Judicial
Externships

Application materials
include cover letter, résumé,
writing sample (5 - 10
pages), transcript and three
professional references

U.S Court of Appeals
For the Ninth Circuit

The Honorable _____
U.S. Court of Appeals
P.O. Box 193939
SF, CA 94119-3939

Dear Judge _____

Carlos Bea
Marsha Berzon
John Noonan
Lynn Ng, Office of Staff
Attys.

U.S. Bankruptcy Court

The Honorable _____
U.S. Bankruptcy Court
235 Pine Street
SF, CA 94104

Dear Judge _____

Thomas E. Carlson
Dennis Montali

The Honorable _____
U.S. Bankruptcy Court
PO Box 2070
Oakland, CA 94604- 2070

Dear Judge _____

Roger L. Efremsky
M. Elaine Hammond
William J. Lafferty III

The Honorable _____
U.S. Bankruptcy Court
280 S. First Street
San Jose, CA 95113

Dear Judge _____

Stephen L. Johnson
Charles Novack
Arthur Weissbrodt

SUMMARY OF TYPICAL EXTERN ASSIGNMENTS

SF SUPERIOR COURT

Each county in California has a trial court (Superior Court). The Court is divided into Civil and Criminal Divisions. Externs usually work part-time. Externs research and write to assist judge in ruling on motions. Writing experience may be less extensive than at other courts. Opportunity to observe court proceedings.

CALIFORNIA COURTS OF APPEAL

Extern researches issues presented in appellant's and respondent's briefs, reviews trial record, and drafts an opinion for the judge. Cases are both civil and criminal. Externs usually work full-time.

CALIFORNIA SUPREME COURT

Extern often screen petitions for hearing and write "conference memos" recommending whether a hearing should be granted or denied (most are denied). Some externs work on "calendar memos" for cases for which a hearing is granted -- discussing issues in greater detail and recommending disposition. Externs screen mostly civil cases. Externs usually work full-time.

U.S. DISTRICT JUDGES

Externs prepare "bench memoranda" to assist judge in ruling on various pretrial motions (civil and criminal). Externs also draft dispositions on social security, habeas corpus, and prisoner civil rights claims. Opportunity to observe courtroom proceedings. Externs usually work full-time.

U.S. MAGISTRATE JUDGES

U.S. Magistrate Judges are appointed by U.S. District Judges. In the Northern District of California magistrates have their own case calendars as well as matters, such as discovery disputes or settlement, referred by district judges. Externs prepare "bench memoranda" to assist magistrates in ruling on matters referred by district judges and related to their own caseload. Externs may be full or part-time.

U.S. COURT OF APPEALS-NINTH CIRCUIT

Externs prepare "bench memoranda" to assist judge at oral argument. Externs also draft "memorandum dispositions" and opinions following oral