

APPLICATION INSTRUCTIONS

*This is the application for admission to UC Hastings College of the Law as a **first-year student**. Separate applications are available for admission as a **transfer or a visiting student**.*

Deadlines: March 1 is the application deadline for general admission; November 15 is the deadline if you are interested in early commitment (see p. 3 of the application). For priority consideration for financial aid, submit your FAFSA and the UC Hastings Financial Aid Supplement by March 1.

Non-Refundable \$75 Application Fee: Applicants submitting their application electronically are required to pay by credit card at the time the application is submitted. Applicants submitting a paper application must include a check payable to Hastings College of the Law.

Application Fee Waiver: The only application fee waivers honored are those submitted and approved by the Law School Admission Council (LSAC). *UC Hastings does not independently grant fee waivers.*

Register for the LSAT: The last LSAT administration accepted for fall admission is the February test. UC Hastings will accept a score on the LSAT taken any time during the five calendar years preceding the year for which admission is sought.

Register for the LSDAS: All applicants must send undergraduate transcripts and two letters of recommendation to LSDAS. International or domestic applicants who have completed any postsecondary coursework outside the U.S. (including its territories) or Canada must submit their transcripts through the LSAC Credential Assembly Service (JD CAS). (This service is included in the LSDAS subscription fee.) This service is not required if an applicant completed foreign work through a study abroad program, consortium, or exchange program by a U.S. or Canadian institution.

Letters of Recommendation: UC Hastings requires that you submit *only two* letters of recommendation with your LSAC Account Number directly to Law School Admission Council for inclusion in your LSDAS report. Please note that additional letters of recommendation will not be accepted. Your letters of recommendation should be from individuals familiar with your academic work, though we will accept letters from employers or others who can comment knowledgeably on your skills, talents, and accomplishments relevant to the study of law.

Admissions Application: The application has *three* pages that all applicants must complete. Please be sure to answer all mandatory questions and either sign and date or certify the application electronically. UC Hastings communicates with applicants by e-mail; you must provide a current e-mail address to receive notifications and status information.

- Please use your name and LSAC number rather than your social security number to identify any attachments to your application.
- Please **double-check the accuracy of your address, telephone number, and e-mail address**, all of which are required. *To avoid missing critical communications, please make sure mail from uchastings.edu will not be caught in your ISP's spam filter.* Also, throughout the admissions season it is critical to send any address or e-mail changes to admiss@uchastings.edu.
- **Resume:** Applicants must submit a one to two page résumé reflecting education, employment, and relevant activities in an electronic attachment.
- **Personal Statement:** There is no limit as to the length of the required personal statement, but it will be evaluated for clarity, content, and skill of presentation. While there is no required topic, it is to your advantage to convey information and views that you feel are important and that you believe should be weighed in the consideration of your application for admission. Personal statements should be electronically attached.

You must answer all four of the character questions on the bottom half of the second page of the application. A “yes” answer does not disqualify you from admission, but an explanation must be provided for each “yes” answer. *Additionally, if you answer “yes” to the last three questions in this section, you should consult the rules and regulations of the Committee of Bar Examiners of the State in which you wish to practice the law to determine if there is anything that may affect your eligibility for admission to the bar.*

(Continued)

APPLICATION INSTRUCTIONS

- **Early Commitment Option:** To be eligible for early commitment you must have taken the LSAT on or before the October test administration and submitted your application by November 15; your application must be complete by December 1. Check the appropriate box on the third page of the application. This is a binding admissions process: if you are accepted by December 15, you will have until January 15 to make your admission deposit; doing so requires you to withdraw applications from all other law schools. If you do not receive an early offer, your file will be considered with all other applications.
- **LEOP Applicants:** This supplemental application is solely for those who wish to be considered through the Legal Education Opportunity Program (LEOP). LEOP applicants must answer all pertinent questions on the LEOP supplemental application. LEOP applicants may choose to include information about the adversity they faced and its impact on their academic preparation in their personal statement *or* provide a second essay for this purpose. In addition, to the extent that other information will help the evaluation of your claim about significant adversity, please provide it. (For instance, diagnostic reports concerning disabilities and accommodations should be submitted.)

Notification of Status: You will receive an e-mail acknowledgement when the Admissions Office receives your application. Please note that the Admissions Office cannot in any circumstances release decisions over the telephone. The Admissions Office will make every effort to notify all candidates by the end of May. All admissions decisions are final.

Financial Aid: If you are applying for financial aid, you must complete the Financial Aid Supplement form, found in the Financial Aid section of the UC Hastings website, as well as the FAFSA. You should complete these forms *between January 1 and March 1* for priority financial aid consideration. (If you have not submitted your financial aid materials by March 1, it is to your advantage to do so as soon as possible.) You can print the Financial Aid Supplement form from the website, then complete and mail it to UC Hastings. You can fill out the FAFSA electronically by going to <http://www.fafsa.ed.gov/>. Be sure to include UC Hastings' Title IV school code: G03947.

Be sure to include your LSAC account number on all materials and communications submitted on behalf of your application.

**University of California Hastings College of the Law
Office of Admissions
200 McAllister Street
San Francisco, CA 94102
admiss@uchastings.edu**

Application for Admission

Please read all of the instructions before completing the application.

Ms Mr _____
Use your full legal name. Last First Middle

Other name(s) which may appear on transcripts or recommendations _____

Social Security # _____ LSAC Account #: L _____ Birth Date (MM/DD/YYYY) _____

Current Mailing address	Street or P.O. Box
City	State Zip Country
Telephone Number	E-Mail Address

**Your current address, e-mail and phone number are all required.
Please send any address or e-mail changes immediately to admiss@uchastings.edu.**

Are you a California resident? Yes No Please choose one: US Citizen US Permanent Resident Non-Resident Alien

If you checked "Non-Resident Alien" above, please indicate your country of citizenship _____

Have you previously applied to Hastings? Yes No

If yes, for which year(s)? _____ What decision(s) did you receive? _____

Has anyone in your family attended Hastings? Yes No

If yes, Name _____ Relationship _____ Year of Graduation _____

Educational History

Dates (MM/YY—MM/YY)	College or University	Location	Major(s)	Degree
	High School	City	State	Zip

You may use an electronic attachment for the *required* resume and personal statement:

Resume

Please provide a résumé which includes all significant employment, internships, memberships, and professional and volunteer activities during and after college. Include any honors, awards or other recognition (scholastic, collegiate, extracurricular, or community) you have received and the basis for your selection. Include dates of participation and time commitment. *Be sure to account for all significant blocks of time since the completion of your undergraduate degree, including your activities this year while applying to law school.* Please limit to two pages.

Personal Statement

Please submit an essay on any pertinent topic. While there is no word limit, your statement will be evaluated for clarity, content, and skill of presentation. It is to your advantage to convey information and views that are important to you, and that you believe should be weighed in considering your application for admission. If you wish to be considered by LEOP (see below) you may include a *separate* LEOP Statement *or* include information pertinent to your LEOP application in this essay.

Legal Education Opportunity Program (LEOP)

LEOP recognizes that the traditional academic criteria used to determine admission might not be the best indicators of academic potential for some students. LEOP admits students who have had to overcome significant adversity and provides an academic support program to promote success. Full information about LEOP is online at www.uchastings.edu/leop.

Do you wish for your application to be considered by LEOP? Yes No

If yes, complete the attached supplemental LEOP application.

ALL APPLICANTS MUST ANSWER THE FOLLOWING QUESTIONS. FAILURE TO ANSWER AND INCLUDE EXPLANATIONS WHERE NECESSARY WILL RESULT IN AN INCOMPLETE APPLICATION. IF YOU ANSWER "YES" TO THE LAST THREE QUESTIONS BELOW, YOU SHOULD CONSULT THE RULES AND REGULATIONS OF THE COMMITTEE OF BAR EXAMINERS OF THE STATE IN WHICH YOU WISH TO PRACTICE THE LAW TO DETERMINE IF THERE IS ANYTHING THAT MAY AFFECT YOUR ELIGIBILITY FOR ADMISSION TO THE BAR.

Have you ever enrolled in a law program at any other institution? Yes No

If yes, note where and when, and explain why you left, on a *separate sheet* or electronic attachment. Also, arrange for a letter of good standing to be sent from the Academic Dean of your prior law school.

Have you ever been subject to dismissal, suspension, probation, or other **academic or disciplinary** sanction by any college, university, or professional school? If yes, an explanation must be provided on a *separate sheet* or electronic attachment.

Yes No

Have you ever been discharged, rejected during probation, or have you ever resigned under pressure or unfavorable circumstances from any employment? (Do not include a layoff that was caused by the employer's financial situation.) If yes, an explanation must be provided on a *separate sheet* or electronic attachment.

Yes No

Have you ever been convicted of a felony or misdemeanor, or is any such charge now pending against you? You need not include a traffic infraction unless it was charged as a misdemeanor or felony or the original charges involved allegations of alcohol or drug use. You need not answer "yes" because of an arrest that did not result in a conviction as long as the charges are no longer being adjudicated. If you answer "yes," an explanation must be provided on a *separate sheet* or electronic attachment.

Yes No

By signing this application or transmitting it electronically, I hereby certify that all information I have submitted in this application and in support of my candidacy for admission to the University of California Hastings College of the Law is complete and true to the best of my knowledge and belief. I understand that knowingly providing false, incomplete, or misleading information may be grounds for denial of admission or, if discovered after an offer of admission has been made, for withdrawal of the offer of admission or dismissal from the College. Furthermore, I understand I am required to notify the Office of Admissions, in writing, regarding any academic or disciplinary sanctions, criminal arrests, investigations, and/or convictions not disclosed in this application that arise at any time after I file this application and prior to matriculation at UC Hastings. If my status changes in this regard, I know my admissions status could change. If I have any questions, I will contact the Admissions Office at (415) 565-4623 for clarification.

Signature _____

Date _____

Early Commitment

We will make a small number of offers of admission by December 15 to candidates who are willing to make a binding commitment to UC Hastings by January 15. To be considered for early commitment, you must apply by November 15 and your application must be complete by December 1. If you accept an offer by January 15, you will be required to withdraw all other applications you have made. If you do not receive an early offer, your file will be considered with all other applications. Acceptances in these cases are not binding.

Do you wish to be considered for early commitment? Yes No

Optional Information

The information supplied below is voluntary. Neither completion nor omission of the information will have any bearing on your opportunity for admission to the University of California Hastings College of the Law.

Primary Area of Interest: Please check one only.

- | | | |
|---|--|---|
| <input type="checkbox"/> Civil Litigation | <input type="checkbox"/> Family Law | <input type="checkbox"/> Jurisprudence/Legal Theory/Legal History |
| <input type="checkbox"/> Clinics | <input type="checkbox"/> Health Law | <input type="checkbox"/> Legal Research Centers |
| <input type="checkbox"/> Corporate/Business Law | <input type="checkbox"/> Human Rights Law | <input type="checkbox"/> Moot Court |
| <input type="checkbox"/> Criminal Law | <input type="checkbox"/> Immigration Law | <input type="checkbox"/> Public Interest Law |
| <input type="checkbox"/> Employment and Labor Law | <input type="checkbox"/> Intellectual Property Law | <input type="checkbox"/> Tax Law |
| <input type="checkbox"/> Environmental Law | <input type="checkbox"/> International Law | |

Financial Aid: Are you applying for Financial Aid? Yes No

Ethnic/Racial Origin: UC Hastings is required to report to federal and state agencies the ethnic/racial composition of enrolled students. Therefore, we ask that you answer the following set of questions about your ethnic and racial identity. The application form is the primary data source of demographic data for enrolled students.

Do you consider yourself Hispanic or Latino? Yes No

In addition, select one of the following racial categories that is applicable to you.

- | | |
|---|--|
| <input type="checkbox"/> African American/Black | <input type="checkbox"/> Native Hawaiian or Other Pacific Islander |
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> White/ Caucasian |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Two or more races |

Last Name _____ First Name _____ LSAC # L _____

Supplemental Application, Legal Education Opportunity Program (LEOP)

This application is for LEOP consideration only. This is a supplemental form to the Application for Admission and may not be used in place of your application for admission to the College.

Last Name _____ First Name _____ LSAC # L_____

I. LEOP QUESTIONS (Required)

On a separate sheet of paper or electronic attachment, write out and answer all questions that are applicable to you. Questions not answered will be assumed not to pertain to you. This supplemental information will be used by the LEOP Committee to evaluate your claim of significant adversity, and by the Admissions Office to determine whether to offer admission. Your application to the LEOP program will not be considered without this information.

1. Describe the financial situation of your family from birth to college entry. Please include sources of income, income estimates, number of household wage earners, and number of dependents. Please describe any unusual expenses.
2. Please describe the occupation(s) and the educational background(s) of the person(s) who raised you.
3. Describe your early educational experiences through high school. Discuss the expectation level of and support for educational and career achievement in your family and community. What impact, if any, did it have on your education?
4. Please list your source(s) of financial support in college by approximate percentage:
Family: _____ Employment: _____ Loans: _____ Grants/scholarships: _____ Other assistance: _____
5. Describe any paid or unpaid test preparation, academic support, or tutorial services you have used since elementary school.
6. Identify and describe the community(ies) in which you resided from birth to age of college entry. Describe any bias you faced as a member of such community(ies) and explain what impact, if any, it had on your academic performance.
7. Are you an immigrant or the child of immigrant parents? If yes, please include the country of origin, year of arrival in the U.S., and the reason for immigrating.
8. If English is not your first language, how old were you when you first learned English? Was English the primary language spoken in your home?
9. Have you had any learning or physical disability that may have adversely affected your academic performance? Please indicate what accommodations, if any, you were provided in high school and college. If possible, please include supporting documentation of your disability and/or accommodations.

II. LEOP STATEMENT (Optional)

Please submit a statement in which you identify and describe in detail the challenges and obstacles that you have faced and the impact they may have had on your academic preparation. The obstacles may be cultural, economic, educational, familial, geographic, linguistic, or social in nature. Include specific information on what you have done to meet and/or overcome these challenges. Include any facts and information relevant to your situation that are not evidenced by your responses to the questions above or in your personal statement and resume.

I hereby declare under penalty of perjury that the information I have provided in this LEOP Application is complete and true to the best of my knowledge and belief.

Signature _____ Date _____