

VISITOR APPLICATION INSTRUCTIONS

Deadlines: **July 1** is the deadline for visiting during fall semester. **November 15** is the deadline for visiting during spring semester.

Admissions Application: The application has *three* pages that all applicants must complete. Please be sure to answer all mandatory questions and either sign and date or certify the application electronically. UC Hastings communicates with applicants by e-mail; you must provide a current e-mail address to receive notifications and status information. Please use your name and LSAC number rather than your social security number to identify any attachments to your application. Please **double-check the accuracy of your address, telephone number, and e-mail address**, all of which are required. *To avoid missing critical communications, please make sure mail from uchastings.edu will not be caught in your ISP's spam filter.* Also, throughout the admissions process it is critical to send any address or e-mail changes to admiss@uchastings.edu.

In addition to a **completed application form**, each visitor application must include:

- **Non-Refundable \$75 Application Fee:** Applicants submitting their application electronically are required to pay by credit card at the time the application is submitted. Applicants submitting a paper application must include a check payable to Hastings College of the Law.
- **Application Fee Waiver:** The only application fee waivers honored are those submitted and approved by the Law School Admission Council (LSAC). *UC Hastings does not independently grant fee waivers.*
- An updated **LSDAS report** (UC Hastings will request this directly from Law Services).
- **Letters of Recommendation:** UC Hastings requires that you submit *only two* letters of recommendation. While you may send the letters of recommendation that you submitted as part of your initial LSDAS report, letters that comment on your work in and during law school are most beneficial.
- **Personal Statement:** There is no limit as to the length of the required personal statement, but it will be evaluated for clarity, content, and skill of presentation. While there is no required topic, it is to your advantage to convey information as to why you are interested in being a visitor at UC Hastings. Personal statements should be electronically attached.
- **Resume:** Applicants must submit as an electronic attachment a one to two page résumé reflecting education, employment, and relevant activities.
- You must answer all three of the character questions on the bottom half of the second page of the application. A “yes” answer does not disqualify you from admission, but an explanation must be provided for each “yes” answer.
- Letter from current law school indicating that you have permission to visit UC Hastings.
- **Official law school transcript:** this must be sent directly from current law school to UC Hastings.

Notification of Status: You will receive an e-mail acknowledgement when the Admissions Office receives your application. The acknowledgement will include instructions for accessing WebAdvisor so that you can check your application status online at any time. *Your current e-mail address is necessary to enable you to receive these important notifications.* Please note that the Admissions Office cannot in any circumstances release decisions over the telephone. The Admissions Office will make every effort to notify promptly all applicants for visitor status. All admissions decisions are final.

Financial Aid: For Visiting Students, Financial Aid is awarded through the school of origin. Please speak with the Financial Aid Office at your school to determine the necessary steps for receiving aid while attending UC Hastings.

Be sure to include your LSAC account number on all materials and communications submitted on behalf of your application.

University of California Hastings College of the Law
Office of Admissions
200 McAllister Street
San Francisco, CA 94102
admiss@uchastings.edu

Visitor Application

Please read all of the instructions before completing the application.

Please check one only.

Fall Semester Spring Semester

Ms Mr

Use your full legal name. Last First Middle

Other name(s) which may appear on transcripts or recommendations

Social Security # _____ LSAC Account #: L _____ Birth Date (MM/DD/YYYY) _____

Current Mailing address	Street or P.O. Box
City	State Zip Country
Telephone Number	E-Mail Address

**Your current address, e-mail and phone number are all required.
Please send any address or e-mail changes immediately to admiss@uchastings.edu.**

What law school are you currently attending? _____ Expected degree date: _____

(Please submit a letter from your current law school indicating that you are permitted to study as a visitor at UC Hastings.)

Have you ever enrolled in a law program at any other institution? Yes No

(If yes, note where and when, and explain why you left, on a *separate sheet* or electronic attachment.)

Has anyone in your family attended Hastings? Yes No

If yes, Name _____ Relationship _____ Year of Graduation _____

Educational History

Dates (MM/YY—MM/YY)	College or University	Location	Major(s)	Degree
	High School	City	State	Zip

You may use an electronic attachment for the *required* resume and personal statement:

Résumé

Please provide a résumé which includes all significant employment, internships, memberships, and professional and volunteer activities during and after college and while in law school. Include any honors, awards or other recognition (scholastic, collegiate, extracurricular, or community) you have received and the basis for your selection. Include dates of participation and time commitment. Please limit to two pages.

Personal Statement

Please submit an essay on any pertinent topic. While there is no word limit, your statement will be evaluated for clarity, content, and skill of presentation. Please include why you are interested in being a visitor at UC Hastings.

ALL APPLICANTS MUST ANSWER THE FOLLOWING QUESTIONS. FAILURE TO ANSWER AND INCLUDE EXPLANATIONS WHERE NECESSARY WILL RESULT IN AN INCOMPLETE APPLICATION.

Have you ever been subject to dismissal, suspension, probation, or other **academic or disciplinary** sanction by any college, university, or professional school? If yes, an explanation must be provided on a *separate sheet* or electronic attachment.

Yes No

Have you ever been discharged, rejected during probation, or have you ever resigned under pressure or unfavorable circumstances from any employment? (Do not include a layoff that was caused by the employer's financial situation.) If yes, an explanation must be provided on a *separate sheet* or electronic attachment.

Yes No

Have you ever been convicted of a felony or misdemeanor, or is any such charge now pending against you? You need not include a traffic infraction unless it was charged as a misdemeanor or felony or the original charges involved allegations of alcohol or drug use. You need not answer "yes" because of an arrest that did not result in a conviction as long as the charges are no longer being adjudicated. If you answer "yes," an explanation must be provided on a *separate sheet* or electronic attachment.

Yes No

By signing this application or transmitting it electronically, I hereby certify that all information I have submitted in this application and in support of my candidacy for admission to the University of California Hastings College of the Law is complete and true to the best of my knowledge and belief. I understand that knowingly providing false, incomplete, or misleading information may be grounds for denial of admission or, if discovered after an offer of admission has been made, for withdrawal of the offer of admission or dismissal from the College. Furthermore, I understand I am required to notify the Office of Admissions, in writing, regarding any academic or disciplinary sanctions, criminal arrests, investigations, and/or convictions not disclosed in this application that arise at any time after I file this application and prior to matriculation at UC Hastings. If my status changes in this regard, I know my admissions status could change. If I have any questions, I will contact the Admissions Office at (415) 565-4623 for clarification.

Signature _____

Date _____

Optional Information

The information supplied below is voluntary. Neither completion nor omission of the information will have any bearing on your opportunity for admission to the University of California Hastings College of the Law.

Areas of Interest:

- | | | |
|---|--|---|
| <input type="checkbox"/> Civil Litigation | <input type="checkbox"/> Family Law | <input type="checkbox"/> Jurisprudence/Legal Theory/Legal History |
| <input type="checkbox"/> Clinics | <input type="checkbox"/> Health Law | <input type="checkbox"/> Legal Research Centers |
| <input type="checkbox"/> Corporate/Business Law | <input type="checkbox"/> Human Rights Law | <input type="checkbox"/> Moot Court |
| <input type="checkbox"/> Criminal Law | <input type="checkbox"/> Immigration Law | <input type="checkbox"/> Public Interest Law |
| <input type="checkbox"/> Employment and Labor Law | <input type="checkbox"/> Intellectual Property Law | <input type="checkbox"/> Tax Law |
| <input type="checkbox"/> Environmental Law | <input type="checkbox"/> International Law | |

Ethnic Origin: Please check one only.

- | | | |
|---|--|---|
| <input type="checkbox"/> American Indian/Alaskan Native
Tribal Affiliation _____ | <input type="checkbox"/> Black/African-American (Non-Hispanic) | <input type="checkbox"/> Other Hispanic |
| <input type="checkbox"/> Asian/Pacific Islander | <input type="checkbox"/> Indian Sub-continent | <input type="checkbox"/> Puerto Rican |
| | <input type="checkbox"/> Mexican-American | <input type="checkbox"/> White (Non-Hispanic) |