

**UC Hastings College of the Law
Office of Fiscal Services**

2008-09 Year-End
Audit Schedule and Audit Staff

Audit Schedule

DATE	TASK
May 5	Audit Subcommittee meeting
May 26 – June 5	Hood & Strong Planning and interim work
September 14 – October 9	Hood & Strong Year-end fieldwork
October 26	Issue draft reports, Letter of Recommendations to management, financial statements
November 17	Draft audit reports reviewed with the Audit Subcommittee and the Finance Committee
December 4	Final audit reports presented to the Board of Directors

2008-09 Audit Service Plan

Hood and Strong Audit Staff

1. Raul Hernandez, engagement Partner
2. Susan Malone, concurring Partner
3. Jorge Servin, engagement Supervisor
4. Daniel Wright, Staff
5. Gia Park, Staff