

August	September	October	November
<p>Summer externs turn in timesheets and surveys to Office of Externships and Pro Bono Programs</p>	<p>Fall part-time externs turn in timesheets to Office of Externships and Pro Bono Programs monthly</p>	<p>Fall externs turn in timesheets to Office of Externships and Pro Bono Programs weekly</p>	<p>Fall externs turn in timesheets to Office of Externships and Pro Bono Programs weekly</p>
<p>Fall externs confirm enrollment in class and fieldwork component</p>	<p>Students interested in Spring Externships research Judges/Courts</p>	<p>If you haven't done so, time to submit application materials to Judges/Courts for students interested in Spring externships for credit</p>	<p>Spring externs notify Office of Externships and Pro Bono Programs of receipt of externship and desired number of fieldwork units</p>
<p>Fall externs confirm start date with Judge or extern supervisor at placement</p>	<p>Students interested in Spring Externships draft application materials; cover letter, resume; references; transcript</p>		<p>November 1 application deadline for Judge Robert H. Schnacke Externship Scholarship</p>
<p>Fall externs attend mandatory classroom component with Professors Cohen and Shapell, two days prior to first day of classes</p>	<p>From the first week in September on is the time to submit application materials to Judges/Courts for students interested in Spring externships for credit</p>		<p>Orientation for 1Ls interested in volunteer judicial externships for the Summer</p>

Fall externs submit completed Supervision Agreements to Office of Externships and Pro Bono Programs			
Orientation for students interested in Spring externships - <i>this might need to wait 'til September ...</i>			

Judicial Externship Process Calendar

December	January	February	March
<p>Fall externs turn in timesheets to Office of Externships and Pro Bono Programs weekly</p>	<p>Spring externs attend mandatory classroom component two days prior to first day of classes</p>	<p>Spring externs turn in timesheets to Office of Externships and Pro Bono Programs monthly</p>	<p>Spring externs turn in timesheets to Office of Externships and Pro Bono Programs weekly</p>
<p>Fall externs turn in surveys to Office of Externships and Pro Bono Programs</p>	<p>Spring externs submit completed Supervision Agreements to Office of Externships and Pro Bono Programs</p>		<p>Orientation for 2Ls interested in Fall judicial externships</p>
<p>Spring externs confirm enrollment in class and fieldwork component</p>	<p>Time to submit applications to Judges/Courts for 1Ls interested in Summer volunteer externships and 2Ls interested in Summer externships for credit</p>		<p>Students interested in Fall Externships draft application materials; cover letter, resume; references; transcript</p>
<p>Spring externs confirm start date with Judge or extern supervisor at placement</p>			

April	May	June	July	
<p>Spring externs turn in timesheets to Office of Externships and Pro Bono Programs weekly</p>	<p>Spring Externs turn in surveys to Office of Externships and Pro Bono Programs</p>	<p>Summer externs confirm start date with Judge or extern supervisor at placement</p>		
<p>Time to submit application materials to Judges/Courts for students interested in Fall externships for credit</p>	<p>Summer externs attend mandatory classroom component dates to be announced</p>	<p>Summer externs confirm enrollment in class and fieldwork component</p>		
	<p>May 1 application deadline for Judge Robert H. Schnacke Externship Scholarship</p>			
