



**BAY AREA LEGAL AID**

WORKING TOGETHER FOR JUSTICE

**MANAGING ATTORNEY  
SANTA CLARA COUNTY REGIONAL OFFICE OF BAY AREA LEGAL AID  
"PLEASE POST"**

**Bay Area Legal Aid**, the largest provider of free civil legal services to the poor in the San Francisco Bay Area, is accepting applications for the position of Managing Attorney for its Santa Clara County office, located in San Jose, the heart of the Silicon Valley.

**The Organization:** BayLegal's ([www.baylegal.org](http://www.baylegal.org)) mission is to provide high quality legal assistance to clients regardless of their location, language or disability. It assists clients primarily in the areas of housing, domestic violence, access to health care and public benefits. Serving Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo and Santa Clara counties, the program is uniquely positioned to address client problems from a regional perspective.

**The Position:** BayLegal is looking for a proven leader with the vision and talent to promote its mission and work with staff to ensure the delivery of quality legal assistance consistent with the American Bar Association's **Standards for Providers of Legal Assistance to the Poor**. Applicants should have a long-term commitment to equal access to justice and making a positive difference in the lives of clients and their communities. Managing Attorneys are mentors, prevent and solve problems, seek to improve the office and program, and know how to garner resources to ensure that advocates are effective before the court, administrative agencies, policy makers, and community forums. They also serve as members of BayLegal's regional management team.

**Requirements:** Must be a member of the State Bar of California or eligible to take the next bar exam and have five years of experience as a licensed attorney. Knowing how to manage, teach and practice law on behalf of the poor and excellent written and verbal communication skills are essential. Although prior management experience in legal services is valued, demonstrated leadership skills, strategic thinking, team building, ability to work well with others, interpersonal skills, valuing diversity, exercising good judgment, and taking responsibility for making tough decisions are a must. Multi-lingual skills, enjoying life, and having a healthy sense of humor are also preferred.

**Compensation and Benefits:** \$65K+ depending on experience. Generous benefits.

**Applications:** Review of applications will begin immediately and continue until the position is filled. Applicants are encouraged to apply as soon as possible. Bay Area Legal Aid is an equal opportunity employer. Please send cover letter, resume, references and recent writing sample to:

Ramon Arias, Executive Director  
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