

FAMILY LAW SUPERVISING ATTORNEY JOB ANNOUNCEMENT

The Los Angeles Center for Law and Justice seeks a Family Law Supervising Attorney to supervise the family law staff and provide court representation to indigent clients who are predominantly immigrant survivors of domestic violence.

The Family Law Supervising Attorney will supervise a staff of four attorneys, one and one-half paralegals and a legal assistant in family law matters. The family law staff provides full legal representation and pro per assistance in divorce, paternity and domestic violence restraining orders. The Family Law Supervising Attorney coordinates the family law intake schedule, provides final approval on acceptance of family law cases, conducts family law unit meetings, performs annual written evaluations of the family law staff and provides daily supervision and guidance to the family law staff.

The Family Law Supervising Attorney will also supervise the Center's court-based self-help project at the Los Angeles Superior Court, Mosk Courthouse. This project, the Default Assistance Project, assists self-represented litigants who have default cases in the Family Law Division to fix errors in their paperwork and expedite final judgment. It operates twice weekly and is staffed by one paralegal and one and one-half attorney. It is funded by the State Bar of California Equal Access Fund Partnership Project through December 2007.

The Family Law Supervising Attorney will oversee some grant reporting for family law-based projects and will participate in monthly management meetings. This position will have a reduced caseload to accommodate the managerial and administrative responsibilities.

The Center seeks someone with a strong foundation in family law and litigation who is compassionate and client-oriented. This position requires demonstrated interpersonal skills to work collaboratively with attorneys, paralegals, support staff, administrative staff, court personnel and low-income clients. It also requires strong leadership and organizational skills.

Qualifications: Must possess a degree from an accredited law school and be a member in good standing of the California Bar. Five years family law litigation experience preferred. Must possess a demonstrated commitment to public interest work and experience with domestic violence survivors. Spanish language skills preferred.

Salary: \$57,000

The Los Angeles Center for Law and Justice has been providing free legal assistance to low-income residents of East Los Angeles for over 33 years. It provides assistance in family, housing, public benefits and immigration (Violence Against Women Act and Special Immigrant Juvenile Status only) law. For more information about the LACLJ, please visit www.laclj.org.

To apply please send cover letter and resume before February 15, 2007, by mail, email or fax to:

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