

## **JOB ANNOUNCEMENT**

(Please Post)

### **Staff Attorney**

**POSITION:** Staff Attorney, Shasta Regional Office,  
Redding, CA

**TO APPLY:** Send resume, writing sample, and three references with  
telephone numbers to:

Darryll Alvey, Managing Attorney  
Legal Services of Northern California  
1370 West Street  
Redding, CA 96001

### **APPLICATION**

**DEADLINE:** July 15, 2007

### **PROGRAM DESCRIPTION:**

Founded in 1956, Legal Services of Northern California (LSNC) provides high quality civil legal assistance to the poor, elderly, and the disabled in more than 23 northern California counties.

### **RESPONSIBILITIES:**

Under supervision of the Managing Attorney, will participate in all aspects of litigation including, but not limited to: client interviews, factual investigation, legal research, discovery, preparation of legal documents, negotiations, trials, and appellate work in both State and Federal Courts; appear at administrative hearings; provide legal advice to individual clients, and general legal information to eligible community groups as well as to the public in general, which may involve travel to outlying counties.

### **QUALIFICATIONS CRITERIA:**

- a. Knowledge of the principles and procedures of litigation in State and Federal Courts, administrative agencies and hearing rights; substantive areas of law relevant to program/office case priorities; principles of community development and establishment of working relationships; the

theories of changes in the law and how to implement strategies for developing changes; principles and procedures of supervision and training of personnel; principles and procedures of legislative advocacy; the importance of written reports to management; computer research methods.

- b. Skills would include client interviewing, investigation, legal research, analytical reasoning ability, creativity, basic English writing skills, negotiation, trial skills, appellate writing and oral argument, communication/listening skills, ability to work under stress and short time lines, ability to work with/for poor people, empathize with the client community, and the ability to do computer research.
- c. Language: An ability to relate to the client community being served; bilingual helpful, but not required.

**EDUCATION/EXPERIENCE:**

J.D. and a member of the California Bar or willing to take the bar exam. This is an entry-level position. One (1) to four (4) years experience working with low-income persons preferred; experience with community outreach and organizing preferred; Spanish-speaking ability preferred, but not required.

**SALARY RANGE:** \$3,000 - \$3,349 per month, plus benefits, DOE

**BENEFITS:** Legal Services of Northern California offers an excellent fringe benefit plan.

**PROBATIONARY PERIOD:** Twelve months.

UNDER LSNC'S AFFIRMATIVE ACTION HIRING PROGRAM PEOPLE OF COLOR, OLDER PERSONS, PERSONS WITH DISABILITIES AND WOMEN ARE ENCOURAGED TO APPLY. WE ARE AN EQUAL OPPORTUNITY EMPLOYER.

LSNC PROVIDES A BILINGUAL BONUS FOR EMPLOYEES WHO SPEAK A SECOND LANGUAGE, OTHER THAN ENGLISH, COMMONLY SPOKEN BY CLIENTS WHEN THE SECOND LANGUAGE IS USED ON THE JOB FOR WHICH THE PERSON IS EMPLOYED.