

**Job Opportunity:
Legal Director/Director of Programs
July 2006**

The National Law Center on Homelessness & Poverty (NLCHP) is a not-for-profit legal advocacy organization that serves as the legal arm of the national movement to end homelessness. NLCHP has been advocating successfully for over 15 years for systemic law and policy reform to prevent and end homelessness. NLCHP has won education rights for homeless children, secured housing rights for victims of abuse, enforced laws that convert surplus federal property to housing and services for homeless individuals, and enforced the civil rights of homeless people.

NLCHP seeks a senior professional to serve as our Legal Director. The Legal Director serves as director of all NLCHP programs and plays a key role in setting the direction of the organization.

Key Responsibilities

- Supervise program staff in carrying out the programs of NLCHP.
- Assist with organizational strategic planning, program planning, and individual work plans and outcomes.
- Work closely with the Executive Director in shaping new initiatives, planning cross-program work, and developing overall legal strategy.
- Design and implement programs to increase resources for and promote rights of poor and homeless people by (a) monitoring and enforcing compliance with laws at the federal, state, and/or local level, (b) conducting advocacy to expand the legal rights of homeless and poor people, and (c) conducting outreach to local level groups around the country.
- Manage relationships with current pro bono law firm lawyers, recruit additional pro bono firms, and cultivate new pro bono projects.
- Work closely with development staff to raise funds to carry out the organization's programs.
- Work with Executive Director and communications staff to develop media strategies and produce publications to increase visibility and achieve organizational objectives.
- Assist in development of organizational and project budgets.
- Assist in hiring program staff.
- Attend board meetings and staff board strategic planning committee.
- Represent NLCHP at outside meetings, conferences, and other events
- Serve as part of the senior management team.

Qualifications

- Significant legal experience required; at least seven years preferred
- Litigation experience required, including litigation aimed at systemic reform

- Management and program development experience
- Ability to lead a team and mentor staff
- Ability to foster collaboration internally and externally with pro bono law firms and a wide range of other advocacy groups and coalitions
- Strong analytical, writing, public speaking, research, and interpersonal skills
- Ability to work both independently and collaboratively
- Flexibility
- Team approach to problem solving
- Background in poverty law or related field
- Commitment to social justice
- Non-profit experience preferred

Salary & Benefits

Benefits: Generous holiday/vacation leave, fully paid health insurance, disability insurance, 403(b) retirement plan, flexible hours, working in a collegial team environment, and an opportunity to make a real difference.

Application Procedure:

Send cover letter, resume, and short writing sample to: mfrome@nlchp.org

The National Law Center on Homelessness and Poverty is an equal opportunity employer. People of color, people with disabilities, and gay and lesbian individuals are encouraged to apply.