

HASTINGS WEEKLY

Vol. 2005-2006 No. 23

March 20, 2006

“To Do” Day for Graduating Students, Wed., 3/22

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8:30-4:30 p.m.
Hastings Bookstore
Basement, 100 McAllister

This event is designed to assist all graduating JD and LLM students to accomplish all of the things they need to do before they graduate. Various offices and outside groups will be available to help students save time while they take care of the “details” such as: order cap & gown, review commencement program information, attend one of the loan consolidation information sessions (2:40 and 3:40 p.m., Room K, 198 Bldg.), meet a State Bar of California representative (between 11:00 a.m. to 2:00 p.m.), etc. Participants at this event may join a raffle to win one of the following prizes donated by the Bookstore: diploma frame, free cap and gown rental, a sweatshirt, etc.

Culture Week Is Here!

Monday to Thursday
March 20-23

Join us for Culture Week on the Beach and all over the Hastings campus! Student organizations will be hosting Food and Game booths, Film Screenings, Painting Demonstrations, and Career Panels to celebrate the diversity of the Hastings Community. The BOB on Thursday, March 23rd will feature Cultural Performances by Student Organizations, hip hop DJ, and Hastings Open Mic!

See <http://cultureweek.blogspot.com> for full Culture Week Schedule!
Contact apalsa@gmail.com for more information.

All Campus Read

Never Let Me Go
by Kazuo Ishiguro
March 29, 3:40 p.m.
Room E, 198 McAllister

Discussion to be led by Professors Marsha Cohen and Rachel Van Cleave.

Hastings American Constitution Society (ACS) Presents: *Corporate Law with Soul*

3:40 p.m., Wednesday, March 22nd
Room B, 198 Bldg.
Pizza and Soda will be served.

A panel of four successful corporate lawyers who still find ways to address progressive issues will share their experience and suggest ways young lawyers can be generously remunerated while practicing law with soul. The panel includes: Blake Lawit from Howard Rice, Jahan Sagafi from Loeff, Cabraser, Heimann & Bernstein, Sarah Schindler from Morrison & Foerster and UC Hastings Professor Eumi Lee.

The International Criminal Court & the Bush Administration

Wednesday, March 22, 4:40-5:30 p.m.
Room 431 (Moot Court Room)

The Hastings International and Comparative Law Society (HICLS), in conjunction with Hastings International and Comparative Law Review (HICLR) are pleased to welcome Gozar Kheitash from Citizens for Global Solutions to campus. Please join us for a timely and interesting discussion of the International Criminal Court and the Bush Administration's stance on its role in the international community.

Citizens for Global Solutions is a grassroots membership organization working to build political will in the U.S. to achieve their vision. They do this by educating Americans about our global interdependence, communicating global concerns to public officials, and developing proposals to create, reform, and strengthen international institutions such as the United Nations. Questions, email steenhoe@uchastings.edu

Admitted Student Days

Admitted Student Days are scheduled for **Saturday, March 25** and **Saturday, April 8**. Many of you will remember this day filled with career and financial aid information sessions, professor-led discussions, and opportunities to meet current students. Your participation is what makes this event a success. If you would like to be one of the UC Hastings students to make a lasting impression on next year's 1Ls, then join us for Admitted Students Day.

From 12:15 - 1:00p.m., enjoy a free lunch at **Lalita's Thai Restaurant** and mingle with admitted students. We would also like you to serve as tour guides from 1:00 -1:45p.m.

If you are interested in joining us in the above events, please email Sarah Arimoto-Mercer at arimotom@uchastings.edu or stop by the Admissions Office, Room 411 in the Tower.

Dickinson Award

Are you working in the international sector or studying abroad this summer or next fall? Apply for a Dickinson Award and get \$500 towards your work.

Just describe, in 500 words or less, the international work you will be doing and any past experience you have in the international field. **Turn in the essays with your contact information to Sacha Steenhoek by March 24, 2006.**

1L Pre-Registration Orientation

The 1L Pre-Registration Orientation will be held on **Monday, April 3, 2006.**

There will be three sessions on that day:

12:40 pm - 1:30 pm in Room J

1:40 pm - 2:30 pm in Room B

3:40 pm - 4:30 pm in Room C

The Orientation will be hosted by **Academic Dean Marshall, Associate Academic Dean Schiller and Gina Barnett, Director of Records.**

Plan to attend!

Only Two More Left!

The Academic Support Program would like to invite all students to attend its two remaining Spring 2006 workshops.

As law students you have all confronted the challenge of outlining your briefs, notes, and supplements. Now is the time to master it.

In the next Academic Support Program workshop, *Outlining and Synthesizing*, we will begin by identifying and discussing various styles of outlining. You will then have the opportunity to apply these techniques and receive feedback from both an instructor and peers.

In addition to refining your outlining skills, the workshop will show you how to integrate critical course information into a single "Magic Sheet".

Outlining and Synthesizing
March 22, 11:40 - 1:10, Rm. H

-REPEATED-

March 24, 2:40 - 4:10, Rm. H

Look for information about the *Exam Preparation* workshop in April.

Workshops will be conducted by **Legal Consultant, Chris Ide-Don**. Please call Mike Stonebreaker at the Academic Support Program if you have any questions (415) 565-4643.

Invitation from Parents at Hastings

Parents at Hastings invite you all to join us and our children at the Oakland Zoo on **Saturday, April 8th**. Come experience the Zoo again for the first time through the eyes of children. It will be a fun break before the study cram and hopefully the weather will cooperate. Please contact Andrea at andrea3@gmail.com by **March 21** to sign up for this event. Admission will be only \$5, and we will be doing our best to coordinate carpooling.

Hastings Poker Club

No-Limit Texas Hold'em
\$10 Buy-in, Tournament style
Thursday, 3/23/06 @ 7:00 p.m.
Clara Foltz Lounge
(McAllister Tower)

Email derekcheck@hotmail.com for info.
www.geocities.com/hastings_poker



Skyroom Game Night

Attention Hastings Students!!! It's Game Night in the Skyroom on **Tuesday, March 21** from 6:30 to 9:30 p.m. Come, have some fun and enjoy the view of San Francisco. There will be food, drinks and games. Board games will be provided - or bring your own favorites.



Need Money? Apply for an HPILF Grant!

HPILF will award several \$2000 grants to first and second year Hastings students who are working in public interest jobs this summer. Applications can be picked up at Career Services Office, Room 209, 100 McAllister and are due back **no later than noon on Friday, March 31**. Students do not need to be affiliated with HPILF to apply.

Judicial Externships

Second-year students: There are many opportunities for fall 2006 judicial externships and now is the time to apply. A student can earn academic credit and gain experience by working (without pay) as a student-law clerk to a judge. The application process is very simple. Please inquire in the Clinical Programs Office, Room 404, 198 McAllister for further information.

A DVD of the February 13 meeting about judicial externships will be on reserve in the library; the meeting featured Professor Marsha Cohen, faculty supervisor of judicial externs, and current and former externs.

Students should notify the Clinical Programs Office immediately after accepting fall 2006 judicial externships. Only the first 60 students to notify the Clinical Programs Office about fall 2006 acceptances will be permitted to enroll.

Stephen Cone Fellowship

A \$1000 fellowship is offered to first-year students for a project to be completed during the summer of 2006 or the recipient's second year, 2006-2007. Project proposals must be the student's own design for a project related to the field of legal writing and research, with particular emphasis on

either developing his or her own skills by doing research and legal writing on a volunteer basis for a community-oriented, not-for-profit organization, or by creating and executing special workshops to help students at Hastings for whom English is a second language, who have special needs in the area of writing and research. If you plan to work with a professor or an outside agency or an office, you should provide a letter of support from the person with whom you will be working with. **Please submit four (4) copies of your proposals to the Academic Dean's Office on or before MARCH 24, 2006.** A faculty committee will select the recipient on or before April 1st.

2006-2007 Moot Court Competition Tryouts

Tryouts for Hastings Moot Court Competition teams for 2006-07 will be held on **April 10-14, 2006**. Applications and tryout materials are available online at <http://www.uchastings.edu/mootcourt/tryouts>. Applications are also available outside Room 454, 4th Floor, 198 Bldg. **Deadline to submit is on Friday, April 7, 2006 at 4:00 pm.** You may sign up for a tryout time only after you have returned your completed application packet to the Moot Court Department. Please include two copies of your résumé, two copies of your writing sample and a passport (2 x 2) photo with your application. Tryout briefs will be available online and on the 4th Floor for preparation of your 5-6 minute oral argument.

Questions? Please email the Moot Court Chairs, Shulamite Shen - shula.shen@gmail.com and Mervyn Deganos - deganosm@uchastings.edu.

Meditation

The Hastings Meditation Group seeks to provide a forum for the instruction, practice and discussion of meditation in the hope of increasing the tranquility of an admittedly stressful law-school environment. The group meets every **Monday, between 3:40- 4:30 p.m.** in the **Civil Justice Center Conference Room 325** (3rd floor of tower, right as you exit the elevators). Students,

faculty, and staff, beginners and long-time meditators: all are welcome!

Free Yoga

TUESDAYS, 4:10-5:10 PM
McAllister Tower Mezzanine
(outside the fitness center)

This ashtanga-style class focuses on coordinating breath with movement to build strength, balance and flexibility. All levels are welcome. No appointments needed.

Mats are provided. Wear comfortable exercise clothing; shoes are not needed. For more info, email agnolucci@yahoo.com.

WEDNESDAYS, 5:00-6:00 PM
McAllister Tower Mezzanine
(outside the fitness center)

Wataya Roberson teaches this class. Wear comfortable clothes, bring a sweatshirt or sweater and socks for the cool down/relaxation period.

Records

MAY GRADS

If you plan to take the **July Bar exam** (July 25, 26 & 27, 2006), please note that applications will be available online at the California State Bar website (calbar.ca.gov) on March 1. Timely filing deadline is **April 3**. Please file early to get your preferred testing site.

FINAL EXAM SCHEDULE

The Final Exam Schedule is posted in the Records Office. If you have an exam conflict that falls under the Academic Regulations, an exam was automatically rescheduled - please see your SIC-folder for notice. If you wish to reschedule an exam for any other reason, please complete a Petition to Reschedule in the Records Office.

SPRING EXAM NUMBERS

Spring exam numbers are available in the Records Office. All 2Ls and 3Ls must use a new exam number for Spring exams. 1Ls use their Fall numbers, but should pick up a Spring sticker from Records. If you have a midterm, please pick up your new number before the exam.

Computer Exams Spring 2006

Quick overview for students who used SofTest in the Fall 2005 semester:

- For students who used SofTest last semester, you will need to install and register the latest service pack (version 8.0B). See § III.
- For any students who plan to use the wireless network to take computer exams, we recommend that you run the "mock" exam. See § IV.
- We will provide "Internet Take-Home" exams for those courses in which faculty choose to offer this option. To be eligible to take an Internet take-home exam, students must attend one of the mandatory information sessions. See § V. below.

Quick overview for new SofTest users:

- Computer exams can be taken on English-language Windows computers only using SofTest secure exam software (see § I. below for hardware and software requirements.)
- There is no signup involved -- just download, install and register SofTest online (see § II. below.)
- There is nothing to purchase. The software is available for Hastings students free of charge.
- There is no deadline for installing and registering SofTest. However, we strongly recommend that you install and register SofTest at least twenty-four hours prior to your first computer exam.
- We offer a "wireless option" for all students taking computer exams. This means that students won't need a floppy disk drive for their computers (see § IV.) We will continue to provide floppy disks to students who do not want to use the wireless option.
- For any students who plan to use the wireless network to take computer exams, we recommend that you run the "mock" exam. See § IV.
- We will provide "Internet Take-Home" exams for those courses in which faculty choose to offer this

option (see § V. below.)

Note: Students taking computer exams through the Disability Resource Program should contact Levinia Espinas.

I. Hardware and Software Requirements for Computer Exams

In order to take computer exams, students must install SofTest (version 8.0B) on their computers. SofTest only runs on Windows computers. Apple Mac users may NOT use "Virtual PC" or other Windows-emulation software because of security limitations.

To use SofTest, your computer must meet the following minimum specifications:

- CPU = 200mhz
- RAM = 64mb
- Free hard disk space = 50mb
- 3.5" Floppy disk drive [**Note: students who choose the "wireless option" do not need a floppy disk drive -- see § IV.**]
- Operating system: English versions of Windows 98/2000 Pro/ME/XP [**Note: no non-English language versions of Windows**]
- Internet Explorer 5.0 or greater
- Internet connection on the computer on which you will install SofTest (AOL users must have AOL 6.0 or higher)
- If you have Microsoft Windows AntiSpyware installed on your computer, it MUST be disabled when taking an exam.

II. Instructions to INSTALL and REGISTER SofTest (for new SofTest users)

[Note: if you already used SofTest in the Fall, 2005, semester, please jump to the section "Instructions to install SofTest SERVICE PACK."]

The computer you want to use for exams must be connected to the Internet in order to complete the steps below. The ExamSoft web site will be accessible to Hastings students starting Monday, March 27, 2006. **If you have not finished ALL**

of the steps below by the time of your first computer exam, you will not be able to use a computer. (You can still use pen and Bluebook.) We recommend completing these steps as early as possible.

1. Open Internet Explorer to this page: <http://www.examsoft.com/uchastings>
2. Click on the "Exam Takers" tab.
3. Login to the web site using your Hastings Email name, e.g., nblee, (for the "Student ID") and your 7-digit Hastings number, e.g. 0123456, (for the "Password").

NOTE: we will provide the login names and student numbers to ExamSoft so you will be able to automatically login.

4. Click the "Download SofTest" button, then click the "Download & Install" button and run the installation program.

5. After the installation has finished, click on the "SofTest" icon on your desktop and run the "Qualification Exam".

NOTE for returning students: if your computer had SofTest installed previously, you can skip the Qualification Exam.

6. You will be prompted to register your copy of SofTest. You must be connected to the Internet. Enter the login name and password you used in step #3. You will get a message "Congratulations. SofTest is now registered."

7. To make sure you have completed the installation and registration, open SofTest, click the "Launch SofTest" button, and take a "Practice Exam."

That is ALL you need to do before the exam.

Just show up at the computer exam room for each of your exams (one half hour before start time). Be sure to bring a floppy disk drive if your computer does not have one built-in [**Note: students who choose the "wireless option" do not need a floppy disk drive -- see § IV. below**]. The proctors will provide you with a floppy disk for saving your answers. The proctors will instruct you in the examination process once you arrive in the computer exam room.

If you need help with the installation or registration process, you can call **ExamSoft Support at 866-429-8889**. You can also attend one of the Wednesday drop-in sessions that the IT department holds (Wednesdays, 3:30-4:30pm, Computer Lab, Floor 1M in 198 McAllister.)

III. Instructions to install SofTest SERVICE PACK (for returning SofTest users)

If you installed SofTest for the Fall, 2005, exam period, you should install the SERVICE PACK that ExamSoft has released for the Spring, 2006, semester.

The Service Pack is available at the link provided below and will only take a few minutes to download, even on a slow dial-up connection. This Service Pack will provide you with SofTest version 8.0B and contains several enhancements. If you were originally required to take the Qualification Exam, you will not be required to do so again.

1. Open Internet Explorer to this page: <http://www.examsoft.com/servicepack>

2. Click "Download & Install". Follow the prompts to open and run the installation. At the end of the installation, you will be prompted to enter your Student ID (your Hastings Email name) and Password (your 7-digit Hastings number).

IV. Wireless Option for Computer Exams

All students have the option to use the wireless network to take their computer exams. Students who choose the wireless option will not need to have a floppy disk drive on their notebook computer (they DO need to have wireless capability.) Students will be able to download the SofTest exam file before the exam starts and upload the answer file at the end of the exam. We will continue to provide floppy disks to students who do not want to use the wireless option. (Note: Printed exam questions will still be handed out to everyone in the exam room.)

The exam-room proctors will provide further instructions for wireless computer exams when you arrive in the exam room. In order to make sure that your notebook computer can connect to the Hastings wireless network before you decide to choose this option, we recommend that all

students interested in this option run a "mock" exam.

Testing the Wireless Option: Running a Mock Exam

On the whole, students who took wireless computer exams experienced very few problems associated with the wireless downloading and uploading of the exam and answer files. However, to avoid any such problems, we recommend that all students who wish to take wireless computer exams run a "mock" exam.

1. Open SofTest.
2. Choose "Download Exam".
3. Enter your Hastings email login name and 7-digit Hastings number.
4. Type the password: "MOCK".
5. Download the exam file.
6. Open the exam file in SofTest.
7. Exit the exam and follow all instructions to upload the answer file back to the server.
8. You should receive confirmation that your file was uploaded. If you experienced any problems running this mock exam, you should contact ExamSoft's technical support (866-429-8889) to resolve those before your first exam, if you decide you want to choose the wireless computer exam option. If you can't resolve any wireless problems prior to your exams, you should plan on using a floppy disk drive or writing your exam in Bluebook.

V. Internet Take-Home Exams

We will offer Internet Take-Home exams for faculty whose exams are not proctored. If your professor chooses this option, she or he will make an announcement in the class. Students in classes that offer the Internet Take-Home option will be able to download the exam at home, take the exam on computer (using SofTest) and then upload the answer file within the prescribed time limit. These students will not need to come into the Records Office to pick up and drop off these take-home exams.

In order to be eligible to participate in this option, you MUST ATTEND one of the mandatory Internet Take-Home information sessions. This applies to all students who plan on taking an Internet Take-Home exam (even those who attended such a session in the Spring semester or earlier). The following sessions will be offered (attend one only):

- Wednesday, April 19, 2006, Classroom K, 3:40pm - 4:30pm
- Friday, April 21, 2006, 11:40 am to 12:30 pm, Classroom F

Financial Aid

SAN MATEO COUNTY WOMEN LAWYERS' EDUCATIONAL FOUNDATION. Applicants will be considered based on financial need, academic excellence, residential or other ties to San Mateo County. Applicants for the scholarship should submit a letter stating their qualifications for the award and the information about why they should be chose. Please include all law school scholarships received and the amounts, how education is being financed include a copy of the current law school transcript. For more information contact Vivian Kral at (650)367-1771. **Deadline is March 31, 2006.**

WILEY MANUEL LAW FOUNDATION is accepting applications for scholarships to be awarded to law students. The application should be completed and returned as soon as possible, but not later than **April 14, 2006**. Application is available at the Financial Aid Office.

GILES SUTHERLAND RICH MEMORIAL SCHOLARSHIP will be given by the Federal Circuit Bar Association to a law student showing financial need and demonstrated academic promise. **Deadline is April 28, 2006.** For details and more information contact the Financial Aid Office.

RICHARD V. CRUZ MEMORIAL FOUNDATION, is current accepting applications from current first and second year law students. Applications are available at the Financial Aid Office or by visiting the Foundation website: www.rvcruzfoundation.2givenow.org. **Deadline is April 17, 2006.**

JUSTICE PAULINE DAVIS HANSON SCHOLARSHIP. To be eligible for consideration, a candidate must be female law student who has

successfully completed at least one year law school and whose anticipated graduation date is 2007 or later. Preference will be given to current or former residence of Fresno, Kings, Madera or Tulare Counties who intend to return to the area to practice law. Application is available at the Financial Aid office. Complete application must be received on or before **April 21, 2006.**

FINNEGAN HENDERSON DIVERSITY SCHOLARSHIP, students completing their first or second year are invited to apply. The award will be applied to education costs the following year, and may be renewed for one additional year if the scholar accepts an associate offer upon successful completion of the Finnegan Henderson summer associate program and maintains a grade point average of 3.0 or better in law school. Application is available at the Financial Aid Office, **deadline is April 15, 2006.**

JOHN LEWIS KING SCHOLARSHIP sponsored by the San Bernardino County Bar Association is pleased to announce that applications are now being accepted from qualified students. **Deadline is May 10, 2006.** For more information call (909) 798-0663.

Information Technology

STUDENT COMPUTER SUPPORT

We offer limited computer support for students as follows:

-- At our weekly drop-in session, every **Wednesday, from 3:30 to 4:30 p.m.**, in the **Computer Lab** on the **mezzanine of the 198 building.**

-- At appointments during other times, depending on availability of our student computer support specialist. If you would like an appointment, send an email request to: StudentComputers@email.uchastings.edu. As an alternative, you may call 581-8802 and leave your name and phone number so that the IT Dept. can contact you.

What we offer: help with installation and troubleshooting of E-mail software, computer exam software, wired and wireless networking, and antivirus protection. We ask all students who request assistance to sign a Waiver of Responsibility. If we

cannot help with your particular request, we can make referrals to local vendors who provide computer repair services.

ONLINE HELP INFORMATION

The IT Department website at <http://www.uchastings.edu/IT> has information that is useful to students, including tips on using the e-mail system, on forwarding your e-mail, dealing with viruses, computer exams, lost passwords, etc.

Writing Competitions

Detailed information on the following announcements is available at the Law Library Circulation Desk.

ABA Real Property, Probate and Trust Journal Law Student Writing Competition for the Quarles & Brady Prize sponsored by the ABA Section of Real Property, Probate and Trust Law. Prizes: The first place winner will receive a cash prize of \$2,000 (together with one year free membership in the Section and an expense paid trip to the Section's Fall Leadership Meeting, with the second and third place winners receiving cash prizes of \$500 and \$250, respectively. **Deadline: June 16, 2006.**

2006 Beverly C. Moore, Jr. Memorial Student Writing Competition sponsored by Class Action Reports, Inc. Winning entries will be selected for publication in Class Action Reports. Topic: Any in-depth analysis of a current issue relevant to class action law will be considered. **Deadline: Wednesday, June 7, 2006.**

Notre Dame Law School Smith-Doheny Legal Ethics Writing Competition. Entries should concern any issue within the general category of legal ethics. A prize of \$1,000 will be awarded for one winning entry. **Deadline: All entries must be received before 5 pm., Friday, April 28, 2007.**

Competition for the Inter-American Bar Association's Law Student Best Paper Award for IABA Conference XL11 in San Salvador, El Salvador. **Deadline: Entries must be received no later than April 14, 2006.**

Howard C. Schwab Memorial Essay Contest sponsored by the ABA Section of Family Law. **Deadline: Entries must be postmarked on or before April 15, 2006.**

International Association of Defense Counsel's Legal Writing Contest.

Deadline: Entries must be received on or before April 23, 2006.

Andrew P. Vance Memorial Writing Competition sponsored by the Customs and International Trade Bar Association and Brooklyn Law School. **Deadline: Papers must be received no later than May 5, 2006.**

Eighteenth Annual Law Student Essay Competition sponsored by the American Judges Association and American Judges Foundation. **Deadline: Entries must be postmarked not later than June 1, 2006.**

Warren E. Burger Writing Competition sponsored by the American Inns of Court. **Deadline: June 15, 2006.**

Job Openings for Summer

SUMMER RESEARCH ASSISTANT POSITIONS AVAILABLE WITH DISTINGUISHED PROFESSOR JOAN C. WILLIAMS AT THE CENTER FOR WORKLIFE LAW, U.C. HASTINGS COLLEGE OF THE LAW

POSITION DESCRIPTION

Under the supervision of and reporting to the Director and the Faculty Law Fellow of the Center for WorkLife Law, the Research Assistant is responsible for assisting in the work of the Center and the Project for Attorney Retention. Duties include: conducting legal research and writing about issues related to WorkLife Law, including research on employment law issues related to family caregiver discrimination; assisting the Faculty Fellow and Director with their research and writing of academic and popular articles about the Center's research; helping to develop public education and training materials for the Center to use in its work and on its website; and performing other related duties and responsibilities as assigned. For more information, see www.worklifelaw.org and www.pardc.org.

POSITION REQUIREMENTS

Education and Experience: Open to first, second, and third year law students, with a strong preference for students who have taken a course on employment discrimination.

Knowledge, Skills, and Abilities:

Proficient in both traditional and electronic forms of legal research; excellent research and writing skills; able to communicate the results of the research clearly both orally and in writing; excellent interpersonal and organizational skills.

Part-time or flexible schedules available. Pay competitive with similar public interest opportunities. Positions opened until filled.

TO APPLY:

Mail or email a cover letter, resume, and list of three references to:

Donna Adkins
Academic Program Coordinator
Center for WorkLife Law
U.C. Hastings College of the Law
200 McAllister St.
San Francisco, CA 94102
adkinsd@email.uchastings.edu

Summer '06 LW&R Research Assistants Needed

The Legal Research & Writing (LW&R) Department is seeking to hire several Summer 2006 Research Assistants. This would be a great opportunity to improve your legal writing and research skills, as you would be responsible for writing and editing briefs and preparing class materials for the incoming class. An applicant should be flexible and have solid teamwork skills. Research Assistants are paid hourly for their work. You must be prepared to work at least fifteen (15) hours per week, including one (1) full day per week in the office completing your work. You should also be available for Department weekly meetings in the morning throughout the summer. If you are available either part-time or full-time this summer and have the skills to assist the Department, please submit a résumé, writing sample, and cover letter (addressed to Toni Young) stating your availability to: Laurette Garcia in Room 452, 198 McAllister Building. will be accepted until the positions are filled, and interviews will be conducted as resumés are received.

LW&R Teaching Assistants

The Legal Research & Writing (LW&R) Department is seeking to hire Teaching Assistants for Fall 2006.

Qualifications include a desire to help mentor First-Year students and strong writing and research skills.

Applications will be accepted until **Friday, April 7, 2006** or until all positions are filled. Interviews will be scheduled at the time you submit your application. Compensation is one (1) unit and a stipend. If you have questions, please contact Toni Young, Laurette Garcia or Krissa Bowling in the LW&R Department on the 4th Floor of the 198 Building.

Applications are available outside Room 454.

Help Wanted

RESEARCH ASSISTANT

Professor Melissa Nelken is looking for a research assistant to help her with a new edition of her negotiation textbook during the summer, especially in June, and on an article on mental health courts in California. Work study and some background in the field desirable, but not essential. Interested students please submit a resume and writing sample.

STUDENT ASSISTANTS

Hastings Law Library, Technical Services Department is hiring Student Assistants for the Fall. Work-Study preferred, but not required.

Flexible hours between 9:00 a.m. and 5:00 p.m., Mon. through Fri., \$10.97/hr. To apply, contact Jeff Herrera at 565-4760. Applications are also available at the Circulation Desk. Return completed applications to Jeff Herrera or email herreraj@uchastings.edu.

Payroll

Attention: Dept Supervisor/Faculty & Staff (MO-Monthly payroll cycle).

*MO form submission deadline for changes thru Personnel is **March 20**.

*Mo payday is **Friday, March 31, 2006**.

Attention: Dept Supervisor/ Students/ Hourly Employees (MA-Monthly Arrears).

*Student's employment updates thru Personnel are due by **March 27**.

*Student timesheets are due in Fiscal Services by **Friday, March 31**.

*Student payday is **Friday, April 7, 2006**.

****Attention****

Last year's exemption from income tax withholdings have expired as of February 15, 2006. You may either file a new UC W-4 form thru the Office of the Personnel or go on-line at <https://ucfy.ucop.edu/ucfy> to renew your exempt status. Otherwise they would have defaulted to "single with zero allowance" on your March 7th paycheck.

The HASTINGS WEEKLY is issued each Monday by the Office of Student Services, Room 350, 100 McAllister. Signed announcement forms must be submitted to Student Services by Tuesday noon preceding publication. Announcements may also be submitted via e-mail to mesquita@uchastings.edu.

The WEEKLY prints official College notices and brief announcements of student events. In order to preserve its timely character, the WEEKLY cannot print lengthy notices or those that contain editorial comments or commercial advertisements. When appropriate, announcements are edited.

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Career Corner

March 20, 2006

Inside this issue

- * Career Tips
- * This Week's Events
- * JOBS! JOBS! JOBS!

Office of Career Services

Elena Haskins Ducharme
Job Developer

Roxanne Epstein
Senior Administrative Secretary

Maria Galarza
Senior Administrative Secretary

Pamela Hyland
Assoc. Dir. for Career Development

Molly Kane
Assoc. Dir. for Recruitment

Phil Marshall
Alumni Mentor Program Director

Sarah Tigerman
Career Counselor

Sue Tunnell
Job Developer

Sari Zimmerman
Director of Career Services

Student Assistants

*Matt Brady
Katrina Telfer
Megan Rogers*

100 McAllister Street, 2nd floor
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OFFICE HOURS:

Monday – Thursday:
9:30 a.m. – 6:00 p.m.
Friday: 9:30 a.m. – 5 p.m.

The Career Corner is edited by
Maria Galarza

CAREER TIPS

Salary Negotiations

by Sarah Tigerman

Great! You're Self-Directed Job Search has paid off and you've got an offer to work at the law firm you wanted! But you haven't discussed salary yet. In the big firms, salary is generally set for entry-level attorneys. However, with small and mid-sized firms (and even public interest and government work), salary may be negotiable. So, what do you need to know to negotiate the right salary for you? Three things: what you need, what you want, and what you will accept.

Start by figuring out your basic financial needs, i.e. what you need to pay for rent, food, clothing – and student loans! Your geographic location will have great impact on these figures. Salary calculators can be helpful (Google "cost of living calculator"), as can budget worksheets (in the Document Library of HastingsCareers.com).

Next you need the market range for your job. For salary research resources, see the Career Corner article of 2-27-06 on HastingsCareers.com in the Document Library. Don't forget to think about benefits. Basic benefits are fairly standard and seldom negotiable, such as health, dental, life and disability insurance, vacation time, sick leave and paid holidays. But there are many benefits that can be negotiated, especially when an employer is limited in the salary they can offer. Benefits to consider might include:

bonuses, salary reviews/adjustments, retirement funds, deferred compensation, bar stipends, bar courses, MCLE fees, bar dues, gym memberships, parking, and flextime.

Consider whether the low end of the salary range meets your basic needs, and whether you have something to offer that makes you worth a higher salary. Do you have an additional degree, experience or training in a specialized field that is relevant to your new position?

Having all that information about the market and your needs – it's time to think about what you really want. What will make you feel valued? This is very personal and very different for each person. Some people are really motivated by money, others find lower billable hours or flextime much more important, and still others will value certain benefits over higher salary.

Now you are well prepared to begin negotiating. First, you want to have that job offer in writing (even if by email). You should also try to have the salary discussion in person rather than over the phone. If the salary offered is not in the range you expect or desire, have a conversation to see if there is room for movement. Ask for the salary range for your position and what is required to be at the higher end. Provide the salary range you have researched for that market. Identify any credentials that add to your worth to that employer. Inquire about an early salary review. Ask about other benefits that might add

value to the offer. Take the time you need to consider the package being offered; salary negotiations can take some time.

For more on salary negotiations, check out the "Show Me The Money" section of the CSO handout "Nuts & Bolts & Salary" (Document Library of HastingsCareers.com). Also, for tips and sample salary negotiations, take a look at the article "Suggested Salary Negotiation Guidelines for Recent College Graduates" at: <http://www.collegerecruiter.com/pages/articles/article257.php>. There are also books in the CSO Library that cover salary negotiation – check out the relevant chapters!

And remember, Everything is Negotiable!

Want to make an appointment with a career counselor? Call the CSO Front Desk at (415) 565-4619.

JOBS! JOBS! JOBS!

Everyday, the Career Services Office receives new listings.

Log onto:
HastingsCareers.com
and check often for new postings.

Just a few highlights:

SPRING POSITIONS

Maximilian J.B. Hopkins, A Professional Corp. Novato, CA. Part-time. Unpaid. Civil lit, real estate, family law, and estate

planning. Small, friendly firm. Research, discovery, drafting of motions. Possibility of right person staying on for a paid position.

Years Required: 2L, 3L

Materials Requested: Resume and cover letter to Joe Keiser at: resiek@gmail.com.

Deadline: 12/01/2006

SUMMER POSITIONS

Altshuler, Berzon, Nussbaum, Rubin & Demain Part-time.

Unpaid. Civil rights, labor, environmental, campaign and con law. Specializing in cases of national significance.

Years Required: 2L, 3L

Materials Requested: Resume, law school transcript and writing sample asap to: Michael Rubin, Altshuler, Berzon, Nussbaum, Rubin & Demain, 177 Post St., Ste 300, San Francisco, CA 94108 Fax: 415-362-8064 mrubin@altshulerberson.com www.altshulerberzon.com

Deadline: 5/9/2006

Center for Biological Diversity

Part-time. Unpaid. Assist with research and drafting docs. Creativity and motivation wanted. Environment, biology, or related courses/experience preferred.

Years Required: 2L, 1L, 3L

Materials Requested: Resume, writing sample, law school transcript, and references to: Center for Biological Diversity San Francisco Bay Area Office, Attn: Brent Plater, 1095 Market St., Suite 511, San Francisco, CA 94103. Phone: 415-436-9682

Deadline: 5/2/2006

GRADUATING 3LS

Federal Communications Commission Washington, D.C. Attorney Honors Program: 2 years.

Criteria: class standing, writing skills, law review, moot court, clinic and interest in government service and/or communications industry.

Years Required: 3L

Materials Requested: Cover letter, resume, writing sample, official law school transcript, and references to: honorsprogram@fcc.gov, attn:

Almira Kennedy, Office of General Counsel, Federal Communications Commission, 445 12th Street S.W., Washington, DC 20554.

Deadline: 4/7/2006

THIS WEEK'S EVENTS

Minority Attorneys in Practice

Monday, 3/20

3:40 – 4:30 p.m.

Co-sponsored by ABA/ LSD, APALSA, BLSA, HAMLs, And La Raza (Panel in Room B)

Career Options in Tax, Estate Planning & Wills and Trusts

Wednesday, 3/22

3:40 – 4:30 p.m.

(Panel in Room F)

Effective Salary/Benefits Negotiation Techniques

Friday, 3/24

11:40 a.m. – 12:30 p.m.

(Workshop in Room F)

Alumni Mentor Orientation
Wednesday, 3/22

3:40 – 4:40 p.m.

Room B1, Bldg. 198

Advanced Sign Up Required!
(sign up on HastingsCareers.com or in CSO)