

How to Complete New Student Onboarding Forms

Login Instructions:

1. Open a web browser (e.g. Safari, Chrome, Internet Explorer) and access the URL shown below:

kscope.uchastings.edu

2. To log in, use your Hastings email user name (without @uchastings.edu) and password.
 - If you have issues logging in, please send an email to the UC Hastings Help Desk (helpdesk@uchastings.edu)

Complete Tasks:

1. Once you have logged into the Kaleidoscope portal or Kscope portal, click on **Complete Task** as shown below.

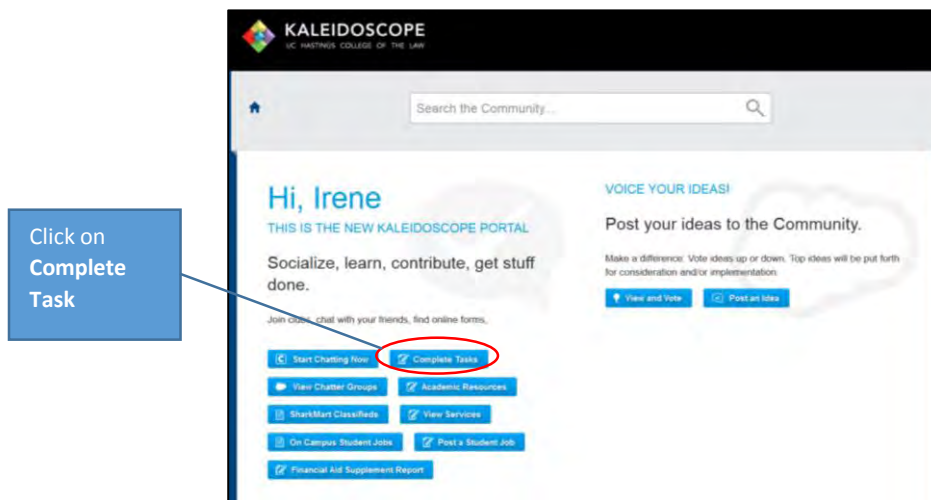


Figure 1- Kaleidoscope Portal Home Page

