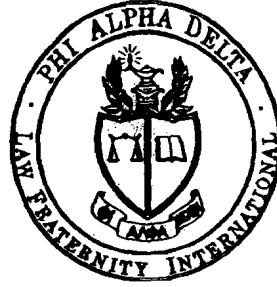


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UNIVERSITY OF CALIFORNIA, HASTINGS COLLEGE OF THE LAW
JACKSON TEMPLE CHAPTER
ESTABLISHED 1911

BY-LAWS

CHAPTER I: CHAPTER

Section 1. Name - As chartered by the International Executive Board of Phi Alpha Delta Law Fraternity, International, the name of this chapter is the Jackson Temple Chapter of Phi Alpha Delta Law Fraternity, International.

Section 2. Location - This chapter is chartered and established at the University of California, Hastings College of the Law and shall remain chartered at this law school unless lawful action to the contrary is taken by the International Chapter or the International Executive Board of Phi Alpha Delta Law Fraternity, International.

Section 3. Duties of Chapter - As provided in the chapter charter as issued by Phi Alpha Delta Law Fraternity, International, this chapter shall promote the principles, ideals and precepts of Phi Alpha Delta Law Fraternity, International; shall abide by the Constitution and International By-Laws of the Fraternity; as may from time to time be lawfully amended; adhere to the rules and regulations, as may from, time to time be lawfully promulgated by the International Executive Board; and shall submit such reports and transmit such fees, as may from time to time, be required of the chapter by the duly constituted authorities of the Fraternity.

CHAPTER II: PURPOSE

Section 1. The purpose of this chapter shall be to provide an effective, cohesive forum, smaller than that of the entire law school student body; to provide for the professional advancement of its members; to promote the principles of liberty and equal justice under law for all citizens; to stimulate excellence in scholarship; to provide a forum for the interchange between members of this chapter and members of the practicing bar, the bench, and law professors; to develop lasting professional friendships among its members; and to promote the ideals, principles, and purposes

of Phi Alpha Delta Law Fraternity, International as defined in Article II of the Constitution of the Fraternity.

CHAPTER III: MEMBERSHIP

Section 1. Members - As provided by Article III of the Constitution of Phi Alpha Delta Law Fraternity, International, the membership of this chapter shall be composed of those persons duly initiated into Phi Alpha Delta Law Fraternity, International by this chapter who are in actual attendance at this law school and such other members of the Fraternity, duly initiated into the Fraternity by other chapters of the Fraternity, who are members in good standing in the Fraternity and who are in actual attendance at this law school.

Section 2. Eligibility for Membership - As provided in Article III of the Constitution of the Fraternity, eligibility for membership in this Fraternity shall be as follows:

- a. **Law School Membership** - Any student, who is not a member of any other law fraternity and who is a full-time student in attendance and in good standing at the University of California, Hastings College of the Law, shall be eligible to be elected into membership of this Fraternity and initiated as a law school member of this chapter, so long as he/she is not delinquent in the payment of membership dues required by the International Fraternity and those required by this Chapter under Chapter VIII of these Bylaws.
- b. **Alumni Membership** - Any person who is not a member of any other law fraternity who has been admitted to and is in good standing with the Bar or any jurisdiction recognized by the International Chapter or by the International Executive Board; any law graduate who is a member of the faculty of any law school; and any judge who qualified in either of the preceding categories prior to becoming a judge. Upon initiation such member shall automatically become an alumnus/alumna member of the Fraternity.
- c. **Honorary Membership** - Any person not a member of any other law fraternity who has attained unusual distinction in the legal profession or in the field of law on at least a statewide basis, shall be eligible to be initiated into the Fraternity as an Honorary Member of this Fraternity upon petition by the law school chapter and election by the International Executive Board under the provisions of Article III, Section 3(c) of the Constitution of the Fraternity.

Section 3. Election to Membership - All invitations to membership into this Fraternity shall be by vote of the chapter membership under the provisions and procedures of Article III, Sections 3(a), (b) and (c) of the Constitution of the Fraternity.

Section 4. Direct Election to Membership - As provided in Article III, Section 3 (a) of the Constitution, this chapter may choose to elect qualified persons directly into membership of the Fraternity.

Section 5. Membership In Chapter - Only duly initiated members of the Fraternity shall have any status within this chapter. There shall be no other type of affiliation with this chapter under any circumstances, with the exception of the Chapter's Faculty and Alumni Advisors as set forth below.

Section 6. Dual Membership - As provided in Article III, Section 4 of the Constitution, no members of any other law fraternity may become a member of this Fraternity unless such membership is first terminated, nor may a member of this Fraternity become a member of any other law fraternity without first resigning membership in this Fraternity.

Section 7. Termination of Membership - Membership in this Fraternity may be terminated by (a) automatic forfeiture if finally disbarred by a legally constituted authority; (b) expulsion by a legally constituted chapter of the Fraternity for violating the membership oath, the provisions of the Constitution or International By-Laws or the By-Laws of this chapter; and (c) by voluntary resignation from membership; all of the above being pursuant to the provisions and procedures of Article III, Section 5 of the Constitution of this Fraternity and the appropriate By-Law provisions thereof.

Section 8. Member In Good Standing - A member in good standing of this chapter shall be a person who is duly initiated into the Fraternity and who is not delinquent in the payment of any financial obligations to this chapter or the Fraternity or delinquent in the performance of any other obligation or duty to this chapter or to the Fraternity.

Section 9. Transfer of Membership - A member in good standing of the Fraternity who transfers from another law school and becomes a regularly enrolled student in this law school may transfer such membership to this chapter under the provisions of Chapter I, Section 2 of the International By-Laws.

Section 10. Formal Initiation - All candidates for membership shall be formally initiated by the formal initiation ceremony as provided in the official Book of the Ritual of the Fraternity.

Section 11. Nondiscrimination statement - In keeping with the spirit of the University of California, Hastings College of the Law's policy of nondiscrimination, the Temple Chapter shall not discriminate unlawfully on the basis of race, religion, national origin, ancestry, disability, age, sex or sexual orientation.

CHAPTER IV: CHAPTER OFFICERS

Section 1. Officers - As provided in Chapter III, Section 15 of the International By-Laws of this Fraternity, this chapter shall annually elect a Chapter Justice, a Vice Justice, a Clerk, a Treasurer, and a Marshal from among the law school members of the chapter who are members in good standing of the Fraternity, as the chapter officers. The Chapter may elect such other officers as are deemed appropriate by the membership, provided that such officers and their duties are not inconsistent with the other Chapter officers and their duties.

Section 2. Election of Officers - Elections for chapter officers shall be held during the third month of each year. The Chapter Justice shall set the exact date, time and place for such election. The Chapter Clerk shall notify all active members of the chapter of the date, time and place of such election at least ten (10) days prior to such date. Election shall be by a majority vote of the members in good standing, present and voting where a quorum is met.

Section 3. Terms of Office - The terms of office of the Chapter officers shall be for a one year period. The elected officers shall assume the duties of their individual offices immediately upon being formally installed therein.

Section 4. Duties of Officers - The elected officers of this chapter shall have the following duties as provided by Chapter III, Section 16 of the International By-Laws of the Fraternity:

- a. **Justice** - The Justice shall be the chief executive and administrative officer of the chapter. The Justice shall preside at all meetings of the chapter and shall decide all questions of law and order in the chapter. He/she shall be the principal ritualistic officer and shall cause the ritual of the Fraternity to be properly exemplified at all appropriate occasions. He/she shall insure that all other chapter officers perform the duties of their respective offices and shall be responsible for the welfare and dignity of the chapter during their term of office.
- b. **Vice Justice** - The Vice Justice shall assist the Justice in the performance of such chapter duties as may be requested of the Vice Justice by the Justice. In the event of the absence, death, resignation, disqualification or removal from office of the Justice, the Vice Justice shall perform the duties of the Justice. The Vice Justice shall be the public relations and historical officer of the chapter provided however, that the chapter By-Laws may assign such public relations and historical duties to another officer; shall submit written articles of chapter and Fraternity interest to the Executive Director for publication; and shall perform such other duties relating to publicity as the Chapter Justice or the Executive Director may request.
- c. **Clerk** - The Clerk shall be the chief recorder and correspondent of this chapter. The Clerk shall keep a true and complete record of all matters pertaining to this chapter and shall certify thereto when necessary. The Clerk shall be the custodian of the Chapter By-Laws, minutes, and administrative records and reports of this chapter. He/she shall maintain a record of all chapter law school, alumni and honorary members together with their current addresses and shall dispatch notices of meetings to members as appropriate. The Clerk shall maintain close relations with the clerk of the local alumni chapter and the Chapter's Alumni Advisor and the Faculty Advisor. He/she shall be responsible for submitting the official reports required of the chapter by the International By-Laws and shall furnish the International Secretary, Executive Director and Chapter Justice with such information as each may request.
- d. **Treasurer** - The Treasurer shall be the chief financial officer of this chapter. He/she shall have charge of all chapter funds and of the collection and disbursement thereof. He/she shall keep initiation fees and other chapter funds in separate accounts as required by the

International By-Laws and shall certify prior to initiation that all financial obligations of members have been paid. The Treasurer shall pay out money on itemized vouchers countersigned by the Justice or the Vice Justice when acting for the Justice and he/she shall keep a complete chronological record of monies received and disbursed. The Treasurer shall remit to the Executive Director such monies as the Constitution and By-Laws of the Fraternity prescribe and submit such reports and other information as the International Treasurer or Executive Director may request.

- e. **Marshal** - The Marshal shall have the custody of the ritual paraphernalia and other physical property of the chapter and shall preserve the same in good order. He/she shall guard the chapter meeting rooms admitting only those known to him/her to be duly initiated members. The Marshal shall be responsible for the proper instruction and preparation of members and shall be in charge of them before and during their initiation. He/she shall see that the other chapter members appointed by the Justice or the Marshal are properly prepared and rehearsed in discharging their assigned roles in ritual ceremonies. The Marshal shall perform such other duties as may be requested of him/her by the International Justice, the Executive Director or the Chapter Justice.

CHAPTER V: EXECUTIVE COMMITTEE

Section 1. Composition - The Executive Committee of this chapter shall be composed of the duly elected chapter officers and the chairpersons of the standing chapter committees, and shall be chaired by the Justice.

Section 2. Duties - The Executive Committee shall have the responsibility for the proper, efficient and effective operations of the chapter. It shall schedule, plan and implement chapter programs, projects, functions and meetings with the major objective of providing for the professional advancement of the members of the chapter ensuring the continuity of this chapter by acquiring new members and of providing professional service to the members of this chapter, to the Fraternity, this law school and the legal profession. It shall carefully study and review all policies and procedures as promulgated by the International Fraternity to ensure compliance therewith by this chapter.

Section 3. Meetings - The Executive Committee shall meet at least once a month upon the call of the Chapter Justice to consider, discuss, plan, direct and implement the operations of the chapter. It shall coordinate the work of the various committees of the chapter and shall develop a projected schedule of chapter operations.

Section 4. Executive Action - The Executive Committee shall have the authority to act on all matters, including financial decisions, during any vacation period of the law school at which this chapter is located.

CHAPTER VI: CHAPTER ADVISORS

Section 1. Alumni and Faculty Advisor - Under the provisions of Chapter III, Sections 22 and 23, of the International By-Laws, the District Justice shall, with the advice and consent of the chapter, appoint an Alumni Advisor for the chapter and a Faculty Advisor from among the P.A.D. members serving on the law school faculty.

Section 2. Chapter Action - At least once a year, the Chapter Justice shall submit to the chapter meeting a report on the effectiveness of the chapter advisors and the chapter shall take formal action indicating its desires upon the retention or replacement of such advisors. The Chapter Justice shall communicate this chapter action to the District Justice.

Section 3. - It shall be the responsibility of the Chapter Justice to develop a close working relationship with the chapter advisor and to seek their aid and advice to ensure the development of contacts for the chapter members with the local alumni of Phi Alpha Delta and to develop lines of communication for the chapter with the administration of the law school. The Chapter Justice shall keep the advisors fully informed of all chapter meetings, programs, projects and other activities and shall seek their advice thereon when appropriate.

CHAPTER VII: CHAPTER COMMITTEES

Section 1. Standing Committees - The following standing committees, and chairpersons thereof shall be appointed by the Chapter Justice immediately upon assuming office:

1. Professional Development and Program Committee
2. Membership Committee
3. Service Committee
4. Scholastic Committee
5. Speakers Committee
6. Fiscal Development Committee
7. Social Committee
8. Publicity Committee

Section 2. Other Committees - Other committees may be established by the chapter for special purposes as determined by the chapter which membership shall be appointed by the Justice.

Section 3. Duties of the Committees - The standing committees shall have the following duties:

- a. **Professional Development and Program Committee** - Unless otherwise directed by the chapter, the Vice Justice shall chair this committee. It shall have the responsibility of developing programs which shall aid in the professional development of the chapter members and shall plan, direct and implement seminars, speaker programs, tours to legal bodies and other programs designed to advance the professional development of members of this chapter.

- b. **Membership Committee** - Unless otherwise directed by the chapter, the Marshal shall chair this committee. This committee shall ensure the continuity of this chapter by seeking for membership in the Fraternity all appropriate prospective members. It shall conduct a concentrated rush program at the beginning of each semester and shall conduct a continuing rush program all during the year. It shall distribute all appropriate publications and rush material of the Fraternity to members of the law student body. It shall plan and implement effective rush programs for the chapter, coordinating rush with the other activities of the chapter and the general law school calendar. It shall at all times maintain a sufficient supply of rush materials supplied by the Executive Office of the Fraternity, notifying the Chapter Clerk whenever it is necessary to reorder such.
- c. **Service Committee** - This committee shall develop programs and projects to provide professional service to the members of this chapter, to the Fraternity, to this law school, to the legal profession and to the community.
- d. **Scholastic Committee** - This committee shall, with the aid and advice of the Faculty Advisor, develop and implement programs and projects to aid in the scholastic achievement of the chapter members and to aid the first semester freshmen of the law school in developing the proper study techniques to assure their success in law school and in the legal profession.
- e. **Speaker Committee** - This committee shall, with the aid and advice of the Alumni Advisor, obtain speakers from the legal community to address the members of the chapter and/or the law school student body on topics of legal import. It shall coordinate its efforts with the Professional Development and Program Committee and will, upon the request of that committee, obtain appropriate speakers for the professional programs of the chapter.
- f. **Fiscal Development Committee** - Unless otherwise directed by the chapter, the Treasurer shall chair this committee. The main responsibility of this committee shall be to develop sources of revenue for the chapter in addition to the chapter dues. It shall not be responsible for establishing chapter dues, such being the responsibility of the chapter itself, or for the collection of such dues, such being the responsibility of the Treasurer. It shall review and analyze the financial condition of the chapter on a continuing basis and shall report to the chapter its recommendations relative thereto.
- g. **Social Committee** - This committee shall plan, develop and execute social programs for the members of the chapter, encouraging the development of a close bond of friendship among the members of the chapter while in law school and the continuation of such associations after law school. It shall also develop appropriate functions to aid in the development of a fraternal bond between its law school members and P.A.D. alumni and pre-law members.
- h. **Publicity Committee** - This committee shall develop methods of publicizing the various activities of the chapter at the law school, in the local community and within the Fraternity. It shall publicize the activities of the Fraternity among the law school student body to aid in the development of an identity for the chapter among all law students

enrolled at this law school. It shall seek to obtain publicity for chapter activities in the local news, media and legal publications. It shall submit appropriate photographs and articles to The Reporter, the official publication of Phi Alpha Delta.

CHAPTER VIII: FISCAL MATTERS

Section 1. Initiation Fee - As provided in Chapter III, Section. 4 of the International By-Laws of the Fraternity, each candidate for initiation shall pay the International Initiation fee of \$70 to the Treasurer of the chapter prior to such initiation, and the chapter initiation fee of \$30. The international Initiation fee shall be remitted upon the proper form, to the Executive Office of the Fraternity by the Chapter Treasurer within ten (10) days of each such initiation. All International Initiation fees shall be deposited by the Chapter Treasurer in a special trust account and shall not be co-mingled with the general funds of the Chapter as required by the International By-Laws of this Fraternity.

Section 2. Chapter Dues - The chapter dues of this chapter are hereby set at \$30 dollars (\$) per year. Each member of the chapter shall pay the established chapter dues to the Chapter Treasurer at the time such is due or upon demand of the Treasurer. Members delinquent in the payment of their chapter dues or who refuse to pay the lawful chapter dues shall reported to the chapter by the Treasurer and if such members persist in the refusal to pay such lawful obligation, the member shall be reported to the International Secretary of the Fraternity for the institution of expulsion proceedings under the provision of Chapter II, Section 2 of the International By-Laws of the Fraternity. The Chapter Dues may be increased by a majority vote of the active membership or by a two-thirds (2/3) vote of the Executive Board.

Section 3. Honorary and Faculty Initiates - Under the provisions of Chapter III, Section 4 the International initiation fee is waived for initiates into honorary membership and for initiates into alumnus membership provided that such alumnus is a member of the law school faculty.

Section 4. Assessments - The chapter may, from time to time, by a majority vote, levy special assessments upon all members of the chapter, provided that such be levied at a regular or special meeting called for such purpose, and the members of the chapter are notified of such proposed action prior to such meeting. No such assessment shall exceed an amount equal to the annual dues of the chapter. Upon approval by the chapter such assessment shall be a financial obligation of each member of the chapter and shall be paid to the Chapter Treasurer.

Section 5. The Executive Board, pursuant to Chapter V, Section 4, may, by a majority vote, levy a special assessment during a vacation period of the law school at which this chapter is located.

Section 6. The affairs of the chapter shall be conducted upon a sound financial basis and no outstanding chapter indebtedness shall be incurred without the prior approval of a vote of two thirds (2/3) of the chapter membership, or three quarters (3/4) of the Executive Board. The Executive Board may only act during a vacation or final exam period for this purpose.

CHAPTER IX: CHAPTER MEETING

Section 1. Regular meetings of this chapter shall be held monthly during the academic year, with the exception of December and May.

Section 2. Special meetings of this chapter shall be held at the call of the Justice or at the call of any two of the other officers of this chapter or upon request of one-third (1/3) of the active membership of this chapter.

Section 3. A quorum for any regular meeting shall be twenty percent (20%) of the active membership of the chapter.

Section 4. Roberts' Rules of Order (newly revised) shall control the parliamentary procedure of this chapter where such are not inconsistent with the Constitution and International By-Laws of the Fraternity or of these chapter By-Laws.

CHAPTER X: OFFICIAL REPORTS

This chapter shall submit reports as required by the Executive Office including the forms as hereinafter set forth:

1. An Application for Membership for each member shall be submitted to the Executive Office immediately upon initiation of any member.
2. The Membership Enrollment Record shall be transmitted to the Executive Office together with initiation fee within ten (10) days after the initiation has taken place.
3. The Annual Fall Report shall be submitted to the Executive Office no later than October 15 of each year.
4. The Annual Spring Report shall be submitted to the Executive Office no later than April 15 of each year.
5. The Roster of Officers shall be submitted to the Executive Office immediately upon the election of chapter officers or any change in the information contained therein.

CHAPTER XI: DISTRICT CONFERENCE

The chapter shall participate in the District Conference, however often held, by sending not less than two (2) delegates and by complying with the requests of the District Justice.

CHAPTER XII: INTERNATIONAL CONVENTIONS

Section 1. Participation - This chapter shall participate in the International Biennial Convention by sending at least one delegate and by complying with such requests relative thereto as the International Executive Board may make.

Section 2 Election of Delegates - As provided in Article IV of the Constitution of the Fraternity, this chapter shall be entitled to have two delegates, two alternate delegates and as many members in attendance at the International Convention as it shall desire. The said delegates and alternates shall be elected by a majority vote of the members present and voting at any regular meeting or any special meeting called for the purpose of electing such delegates and alternates. Notice of the time and place of any meeting for such election shall be given all law school members at least three days before the date of such election. All official chapter delegates must have at least one semester or its equivalent of additional school work after the Convention as provided in Chapter VI, Section 1 of the International By-Laws

CHAPTER XIII: CHAPTER BYLAWS

Section 1. Authority - These Chapter By-Laws are adopted under the authority of Article VII, Section 5 of the Constitution of the Fraternity and are subject to the provisions of the Constitution and By-Laws of the International Fraternity. Any chapter or section which conflicts with such Constitution and By-Laws shall be null and void without, however, voiding the remainder of the By-Laws. Those sections of these By-Laws which are promulgated by the International Constitution and By-Laws of Phi Alpha Delta Law Fraternity, International shall not be subject to amendment by action of this chapter.

Section 2. Amendments - Those sections of these By-Laws which are not prescribed by the International Constitution and By-Laws of Phi Alpha Delta Law Fraternity, International may be amended by a two thirds (2/3) vote of the members of this chapter present at a meeting provided that notice of the proposed amendment to these By-Laws shall be given to all chapter members at least one week prior to the meeting. No meeting for the amendment of these By-Laws shall be called during a vacation period of the law school at which this chapter is located.

Section 3. Filed with Executive Office - Upon adoption, a copy of the Chapter By-Laws shall be immediately mailed to the Executive Office of the Fraternity to be officially filed with the records of this chapter maintained by that office. Any amendments to these By-Laws officially adopted by the chapter shall also be filed with the Executive Office.