

UC Hastings OUTLAW Bylaws

Adopted: September 22, 1989

Revised: May 3, 1994

Revised: September 4, 1996

Revised: April 2, 2003

Revised: September 16, 2004

Revised: August 24, 2010

Revised: September 13, 2011

ARTICLE I – NAME OF ORGANIZATION

The name of the organization is Hastings OUTLAW.

ARTICLE II – PURPOSE AND OBJECTIVES

Section 1: Mission Statement. The purpose of Hastings OUTLAW (hereinafter “OUTLAW”) is to promote a positive atmosphere at UC Hastings for lesbian, gay, bisexual, transgender, intersex, asexual, androgynous, two-spirit, queer, and questioning students and their allies. The objective of OUTLAW is to educate the community-at-large about the issues and concerns specific to the LGBT community to help alleviate and eradicate homophobia, transphobia, racism, sexism, and other affronts to the dignity of individual human beings. OUTLAW also seeks to promote strong ties between the organization and other student organizations through outreach and community-building activities.

Section 2: Pronouns. In support of these purposes and objectives, the OUTLAW Bylaws will utilize gender-neutral pronouns throughout. All persons, regardless of gender identification, can thereby feel represented in the Bylaws.

ARTICLE III – GENERAL MEMBERSHIP

Section 1: Members. Membership is open to all students at UC Hastings. To become a full voting Member, an individual must be a student in good standing at UC Hastings and attend at least one meeting of the general membership, at the adjournment of which ze shall place hir name on the general membership roster. Members may participate in all decisions and meetings of the general membership, including elections of, and to, the Board of Directors and questions involving amendments or revisions to these Bylaws and official relations with UC Hastings.

Section 2: Honorary Members. Faculty, staff, and others associated with UC Hastings may become Honorary Members after attending at least one full meeting of the general membership and expressing a desire to be affiliated with OUTLAW. Honorary Members may participate in

all decisions and meetings of the general membership, but shall not vote in elections for the Board of Directors, on questions involving amendments/changes to these Bylaws, or on matters pertaining to official relations with UC Hastings.

ARTICLE IV – DIRECTORS AND OFFICERS

Section 1: Board of Directors. The organization shall be run by a Board of Directors (hereinafter “Board”) composed of no fewer than five and no more than eleven Members. The Board should strive to reflect the interests and intentions of the general membership.

Section 1.1: Elections. At the final meeting of each spring semester, the Members shall elect the Board to a term of one school year (to be served during the school year immediately following the election). In the event that there are not enough elected Members to fill the five-member Board minimum after the spring election, any Member may subsequently volunteer to serve for a full or partial term during the following school year, or until such vacancy is filled according to the procedures in Section 1.2 below.

Section 1.2: Vacancies. Whenever there is a vacancy in any Officer position or the total number of Board members falls below five, the existing Board shall fill such vacancies by a simple majority vote. In the event of a tie vote, the vote will be tabled and raised at the next meeting of the Board. Once the Board has chosen a candidate to fill a vacancy, the Members present at the next meeting of the general membership, with a quorum of at least one-fourth of the Members, must ratify the Board’s decision by a 60% vote. The ratification process must be advertised on campus. For Members who express interest in the process but cannot attend the meeting, alternative methods of ratification, such as e-mail, must be made available.

Section 2: Officers. The Board shall include among its Officers, one President, one Treasurer, one Communications Director, one External Vice President, one Internal Vice President, one Publicity Director, and two 1L Representatives.

Section 2.1: President. The President will serve as the Chief Executive Officer of OUTLAW. His responsibilities will be, among others, to facilitate and coordinate meetings of the Board and general membership, and to serve as the primary liaison to the UC Hastings administration.

Section 2.2: Treasurer. The Treasurer will serve as the Chief Financial Officer of OUTLAW. His responsibilities will be, among others, to manage the finances of OUTLAW, to finalize budget guidelines for OUTLAW events and purchases, to submit OUTLAW budget requests to ASUCH, and to serve as the primary fundraising officer for OUTLAW.

Section 2.3: Communications Director. The Communication’s Director will serve as the Chief Administrative and Communications Officer of OUTLAW. His responsibilities will be, among others, to respond to all incoming messages to the OUTLAW@uchastings.edu e-mail address; to distribute regular e-mails to the OUTLAW listserv regarding both OUTLAW sponsored

activities (meetings, BOBs, panels, symposia, happy hours etc.) and non-OUTLAW related news/events (employment opportunities, community outreach, and related organizations' postings). Ze will also function as the liaison between individual group members, other Hastings organizations, and BAILIF. Ze will be responsible for recording minutes at Board and General meetings.

Section 2.4: External Vice President. The External Vice President, hereinafter EVP, will act as the liaison between OUTLAW and the broader Bay Area's LGBT groups and organizations. Hir responsibilities will include, among others, collaborating with the Internal Vice President to organize and manage all panels and symposia on campus. Further, the EVP will be responsible for organizing an alumni network for current UC Hastings students.

Section 2.5. Internal Vice President. The Internal Vice President, hereinafter IVP, will work with External Vice President to spearhead the planning of panels and symposia. Ze will promote networking among and act as liaison to other UC Hastings student organizations as well as faculty and staff. The IVP will also be responsible for maintaining Outlaw's mentorship program between 1Ls and 2/3Ls.

Section 2.6: Publicity Director. The Publicity Director will serve as the head of OUTLAW's publicity and promotion on campus. Ze will be responsible for advertising events through social media, whiteboarding, and flyering; and recruiting and maintaining a committee of Members to assist with these duties.

1L Representatives. The 1L Representatives will be elected from among first-year Members at the second general membership meeting of the fall semester, according to the procedures under Section 1.1 above. The 1L Representatives will encourage 1L LGBT students and allies to participate in OUTLAW's activities, will assist the Publicity Director to publicize OUTLAW's events to 1Ls, and will assist the EVP and IVP in organizing symposia.

Section 3: Removal. Cause for immediate removal from the Board without a vote shall constitute only voluntary resignation or an unappealable administrative determination by UC Hastings of a violation of school policies and codes. Absent such cause, should a Director be deemed derelict in hir duties or in violation of these Bylaws by a vote of either two-thirds of all the Directors or two-thirds of all the Members, ze must forfeit hir position on the Board. The Members will elect a replacement from among the Members according to the procedures under Section 1.2 above.

Section 4: Severance. Any group may freely choose to separate from OUTLAW at any time, for any reason, with the condition that such group must cease to use the name OUTLAW, including any variations thereof or otherwise implicating the support, sponsorship, or affiliation of OUTLAW, unless both a majority of the Board and the leadership of the separating group mutually agree that such affiliation is desired and such usage is permissible.

ARTICLE V – MEETINGS

General membership meetings shall be held no fewer than two times per semester, and may be called as often as the Board or general membership deem necessary.

ARTICLE VI – PARLIAMENTARY AUTHORITY

Section 1: Consensus. The primary goal of the organization is to decide all issues by consensus.

Section 2: Voting. If, after a reasonable and concerted effort, the general membership has not reached a consensus on an issue, a vote may be proposed by any Member or Honorary Member; for such vote to be taken, a majority of the Directors present must first agree to allow the vote, and if so approved, a vote by 60% of the Members present shall decide the issue. A tie vote by the Directors present as to whether to allow a vote means that no general membership vote may be taken on that issue at that time; in such case, the Directors may table the issue for a later meeting.

ARTICLE VII – AMENDMENTS

These Bylaws may be amended or revised according to the procedures under Section 2 of Article VI above, with the exception that only Members may propose such amendments or revisions, and on the condition that such amendment or revision will become effective only by a vote of two-thirds of the Members present at any meeting with a quorum of at least one-quarter of the Members of OUTLAW.

ARTICLE VIII – UC HASTINGS POLICY

OUTLAW will comply with the policies and regulations that UC Hastings applies to college activities, organizations, and students, and submit records as required by the college.