

HASTINGS LAW LIBRARY – APPLICATION FOR FALL 2020 EMPLOYMENT

Date: _____

Class Level? 2L 3L LLM

Name: _____
 Last First Middle Initial

Telephone: _____ Email: _____

Address: _____
 Number and Street

 City, State, Zip

Preferred number of hours you want to work per week: _____

Work Study eligible? Yes _____ No _____ Amount of grant: \$ _____

Library-related experience: _____

Do you have any friends working for the Hastings Law Library? Yes _____ No _____

If yes, state name(s): _____

Employment History: _____
 Job title, employer, dates of employment

Two work-related references with contact info:

Please complete page two

<u>Library Use Only</u>	
Application received _____	Requested interview _____
Interviewed _____	Sent to Financial Aid for Work Study _____
Check references _____	_____
Hired _____	Sent to Human Resource for Work Authorization _____
Paperwork completed _____	Schedule initial training _____ Train _____

AVAILABLE HOURS

Please mark on the grid the times you are available to work.

	MON	TUES	WED	THURS	FRI	SAT	SUN
8-9am							
9-10am							
10-11am							
11-12							
12-1pm							
1-2pm							
2-3pm							
3-4pm							
4-5pm							
5-6pm							
6-7pm							
7-8pm							
8-9pm							

Commitments/anticipated absences before November 25, 2020:

Email your completed form to circulation@uchastings.edu.